

5.1.3 The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities

1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Name of the Capacity Development and Skill Enhancement programme	Year of implementation	Number of students enrolled	Name of the agencies/consultants involved with contact details, if any
Financial Management	2023-24	631	Mr.R.Prabakar, International Monetary Fund Certified Financial Markets Analyst, National Stock Exchange Certified Fundamentals and Risk Analyst, SEBI Certified Mutual Fund Advisor, Junior Associate of Indian Institute of Banking and Finance.
Medical Lab Technology		155	Dr.Ragu, Dr.Sujatha, Mr.Thomas, Vinayaka Missions Medical College, Karaikal
Soft Skill Development		235	Mr.M.Athikrishnan, Yosi HR training (OPC) Pvt, Ltd.,
Cyber Crime		132	V.Lakshmi Priya, Object Automation System solution Pvt Ltd., Business Partner IBM
Entreprises of Artificial Intelligence		132	R.G.Deepthi, Object Automation System solution Pvt Ltd., Business Partner IBM
UI Developer		169	R.Anand, Object Automation System solution Pvt Ltd., Business Partner IBM



A.D.M.College for Women (Autonomous)

(Affiliated to Bharathidasan University, Tiruchirapalli
(Nationally Accredited with 'A' Grade by NAAC-4th Cycle)
Nagapattinam

SSIP 2K23

STUDENTS SKILL INITIATIVE PROGRAM 2023-2024

Courses Offered

Financial Management
Medical Lab Technology
Soft Skill Development



A BRIEF REPORT ON SSIP 2023 – 2024

Dr.N.LAVANYA

CO-ORDINATOR

Dr.R.ANBUSELVI

PRINCIPAL

A.D.M.COLLEGE FOR WOMEN
(AUTONOMOUS)
(AFFILIATED TO BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI
(NATIONALLY ACCREDITED WITH 'A' GRADE BY NAAC- 4th CYCLE)
NAGAPATTINAM

**STUDENTS SKILL
INITIATIVE PROGRAM
2023-2024**

Inauguration

📅 **22.11.2023 AT 09.30 AM**
📍 **AV ROOM**

Inauguration

Invocation

Welcome Address **Dr.N.Lavanya**
Asst.Professor of Physics,
SSIP Co-ordinator

Presidential Address **Dr.R.Anbuselvi**
Principal

Chief Guest Address **Mr.R.Prabakar**
International Monetary Fund
Certified Financial Markets Analyst,
Chennai.

Vote of Thanks **Dr.J.Umamaheswari**
Dean of Computer Science,
SSIP Co-ordinator

Course Schedule

Date: 22.11.2023 to 02.12.2023

Course-I **Financial Management**
Resource Person **Mr.R.Prabakar**
International Monetary Fund Certified Financial
Markets Analyst, National Stock Exchange
Certified Fundamentals and Risk Analyst, SEBI
Certified Mutual Fund Advisor, Junior Associate
of Indian Institute of Banking and Finance.

Course - II **Medical Lab Technology**
Resource Person **Dr.Ragu, Karaikal**
Dr.Sujatha,Chidambaram
Mr.Thomas,
Vinayaka Missions Medical College,Karaikal

Course-III **Soft Skill Development**
Resource Person **Mr.M.Athi krishnan**
YOSI HR TRAINING (OPC) PVT LTD

Course-IV **Cyber Crime**
Resource Person **V.Lakshmi Priya**
OBJECT AUTOMATION SYSTEM
SOLUTION PRIVATE LIMITED
Business partner IBM

Course-V **Enterprises of Artificial Intelligence**
Resource Person **R.G.Deepthi**
OBJECT AUTOMATION SYSTEM
SOLUTION PRIVATE LIMITED
Business partner IBM

Course-VI **UI Developer**
Resource Person **R.Anand**
OBJECT AUTOMATION SYSTEM
SOLUTION PRIVATE LIMITED
Business partner IBM

Valedictory Function

Welcome Address **Dr.J.Umamaheswari**
Dean of Computer Science
SSIP Co-ordinator

Presidential Address **Dr.R.Anbuselvi**
Principal

vote of thanks **Dr.N.Lavanya**
Asst.Professor of Physics,
SSIP Co-ordinator

National Anthem

Program Schedule

Forenoon : 09.30am to 11.30am - Lecture-I
11.30am to 11.45am - Tea Break
Afternoon: 11.45am to 01.00pm - Lecture-II
01.00pm to 02.00pm - Lunch Break
02.00pm to 03.30pm - Lecture-III
03.30pm to 04.30pm - Lecture-IV

PREFACE

Higher Education provides a gateway to a number of opportunities for a bright future. It's a door opening to miscellaneous pathways and one can always raise one's living standards by studying higher and higher in life. Higher education equips a student with the specialized skills required to earn higher efficiency levels at the workplace, gives equal space in this competing world, improves skill and provides scope for serving our community better.

Higher Education institutions especially autonomous institutions are vested with the responsibility of designing the curriculum aiming at the holistic development of students. In addition, they are expected to provide lot of opportunities to students to hone their skills.

Our college takes all initiatives to supplement the curriculum with the skill development courses. These skill development courses are started with the aim of enhancing and enriching the students learning experience by providing enough opportunities to empower them.

The Students Skill Initiative Programme for the all UG students was conducted from 22.11.2023 to 02.12.2023. Dr.N.Lavanya, Assistant Professor of Physics, SSIP Coordinator while welcoming the gathering, she earnestly thanked the Members of the College Committee. But for the Staunch support of our management, these skill development programme would not have been possible. Our sincere thanks to Thiru.J.Jayaprakash, Committee member of our college. Dr.R.Anbuselvi, Principal in her presidential address requested the students to utilize this opportunity to have additional skill along with their regular degree program. Mr.Prabakar, Proprietor, Invesurge in his key note address explained the need of such skill initiative courses and objectives of the programme. Dr.J.Uma maheswari, Dean of computer science, proposed the vote of thanks.





FINANCIAL MANAGEMENT

**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG I YEAR
FINANCIAL MANAGEMENT**

SCHEDULE

DATE: 21.11.2023 to 02.12.2023

BENEFICIARIES: 235

SI.NO	DATE	SESSION	TRAINERS	TOPICS
1.	22.11.2023	I	Ms.Amirdha, PSB Chennai	Indian Banking System
		II	Ms.Amirdha, PSB Chennai	Deposits- Demand deposits
		III	Ms.Amirdha, PSB Chennai	Advances-Priority sector
		IV	Ms.Amirdha, PSB Chennai	Advances-Retail sector
		V	Ms.Amirdha, PSB Chennai	Advances- Corporate sector
2.	23.11.2023	I	Mr.Raja, Invesurge,Chennai	Statutory provisions
		II	Mr.Sivanesan, TCS,Chennai	KYC norms
		III	Mr.Sivanesan, TCS,Chennai	Instruments of Banking
		IV	Mr.Sivanesan, TCS,Chennai	Instruments of Banking
		V	Mr.Prabakar, Invesurge,Chennai	Financial Intelligence
		VI	Mr.Prabakar, Invesurge,Chennai	Equity market and basics
3.	24.11.2023	I	Mr.Sivanesan, TCS,Chennai	Indian Banking System
		II	Mr.Sivanesan, TCS,Chennai	Deposits
		III	Mr.Sivanesan, TCS,Chennai	Deposits
		IV	Mr.Sivanesan, TCS,Chennai	Instruments and facilities of banking
		V	Ms.Priyanga, Invesurge,Chennai	Activity based Life skill Session

		VI	Mr.Sivanesan, TCS,Chennai	Funds Transfer Facilities
4.	25.11.2023	I	Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
		II	Ms.Amirdha, PSB Chennai	Banking Career Opportunities
		III	Ms.Amirdha, PSB Chennai	Advances
		IV	Ms.Amirdha, PSB Chennai	Advances
		V	Ms.Amirdha, PSB Chennai	Savings schemes
		VI	Ms.Amirdha, PSB Chennai	Savings schemes
5.	27.11.2023	I	A.Mr.Raja, Invesurge,Chennai	Insurance
		II	A.Mr.Raja, Invesurge,Chennai	Insurance points to note
		III	Mr.Sivanesan, TCS,Chennai	Beneficial Schemes in the market
		IV	Mr.Sivanesan, TCS,Chennai	Quiz Event on Banking- Part 1
		V	Ms.Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
		VI	Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
6.	28.11.2023	I	Ms.Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
		II	Mr.Raja, Invesurge,Chennai	Stages of Investment
		III	Ms.Priyanga, Invesurge,Chennai	Quiz event on Banking -Part 2
		IV	Ms.Priyanga, Invesurge,Chennai	Activity based Life skill Session
		V	Mr.Prabakar, Invesurge,Chennai	Trading operations basics
		VI	Mr.Raja, Invesurge,Chennai	Health Insurance
7.	29.11.2023	I	Ms.Priyanga, Invesurge,Chennai	Activity based Life skill Session

		II	Mr.Raja, Invesurge,Chennai	Real Estate Planning
		III	A.Mr.Raja, Invesurge,Chennai	Government Sponsored Savings Schemes
		IV	A.Mr.Raja, Invesurge,Chennai	Movable Assets and immovable asset
		V	Mr.Prabakar, Invesurge,Chennai	Risk Management
		VI	Mr.Prabakar, Invesurge,Chennai	Portfolio Construction- Part 1
8.	30.11.2023	I	Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
		II	Mr.Raja, Invesurge,Chennai	Mutual Funds
		III	Mr.Raja, Invesurge,Chennai	Gold as a Vital Asset
		IV	Mr.Prabakar, Invesurge,Chennai	Portfolio Construction- Part 2
		V	Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
		VI	Ms.Priyanga, Invesurge,Chennai	Game Based Life Skill session
9.	02.12.2023	I	Ms.Priyanga, Invesurge,Chennai,	Course Assessment
		II	Ms.Priyanga, Invesurge, Chennai	Course Assessment
		III	Ms.Priyanga, Invesurge,Chennai,	Course Assessment

Financial Management is an integral part of overall management. It is concerned with the duties of the financial discipline in the business firm. The term financial management has been defined by Weston and Brigham- “Financial Management is an area of financial decision – making, harmonizing individual Motives and enterprise goals”.

The course trainers adopted a strategy to achieve the objectives of the trainings. The students were introduced to the financial world from the basic level. The trainers explained the various aspects of banking, Insurance, Share Market along with the basic life skills.



First, the training course adapted a synergy of methods like group discussions, pairing and action-planning to allow for a critical interchange of ideas, to stimulate learning, through the process.

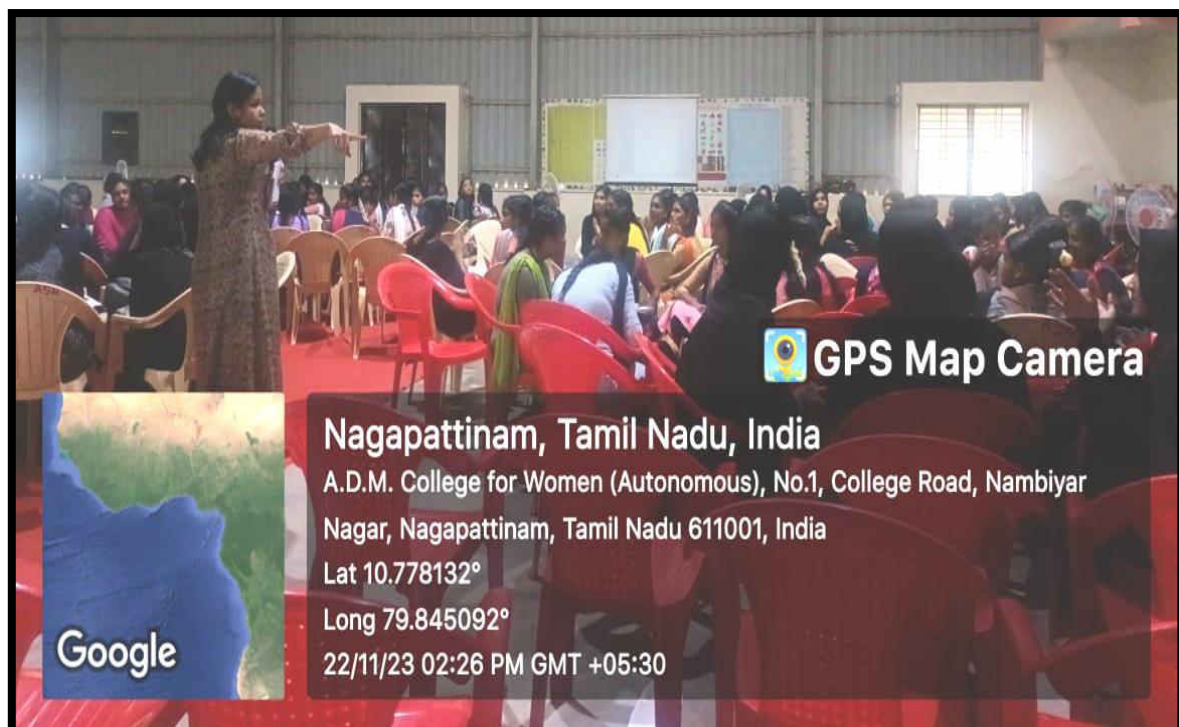
Some of the objectives of the training course were as follows.

1. Develop capacity of groups in financial mobilization.

2. Define key roles and responsibilities of group's officials in financial management.
3. Improve financial documentation of the group's projects.
4. Attain more knowledge and skills in financial management.
5. Share experience in financial management issues and challenges.

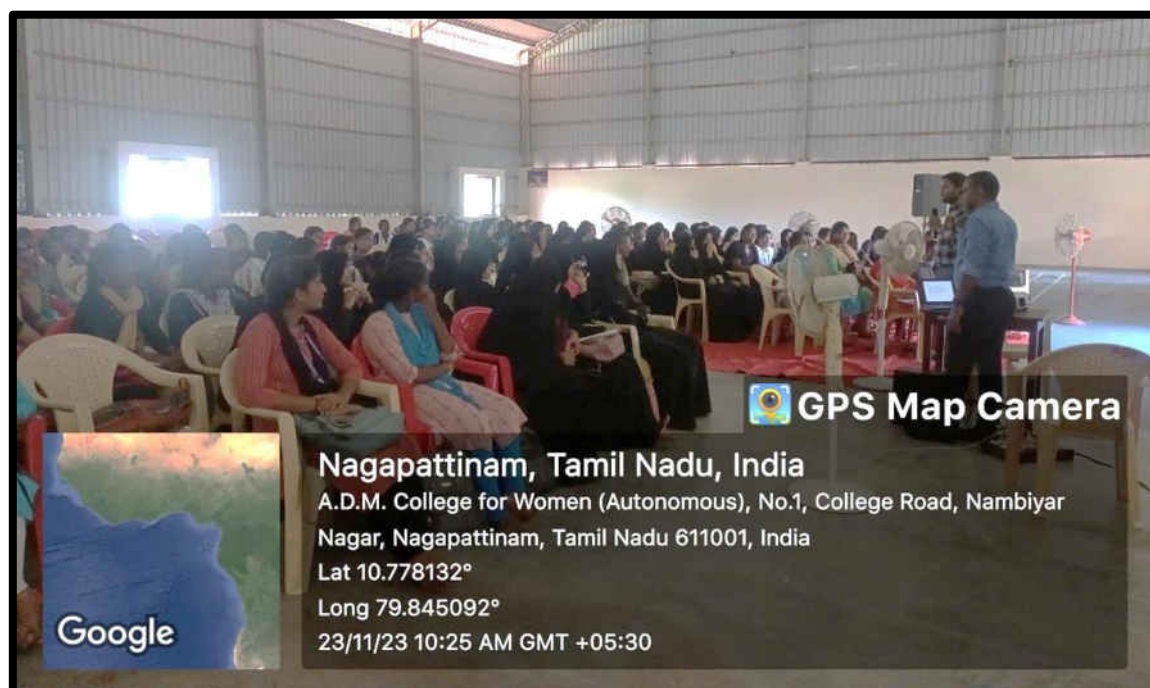
Date: 22.11.2023

Students learnt the history of Banking, laws of banking, various sectors of banking, types of deposits, loan schemes for priority, corporate, retail sectors and importance of planning in financial management.



Date: 23.11.2023

In the session, students were enlightened by the trainers the legal aspects of banking, rules and regulations of KYC norms, various banking instruments, Share Market practices. The trainer spoke about the importance of Financial Intelligence to the students which will help them embolden their financial future.



Date: 24.11.2023

- The trainer gave introduction about the various sectors in banking.
- They trainer introduced the students for various deposit products such as Fixed Deposits, Recurring Deposits, Savings Bank Account, Current Account and their types.
- The students were explained how much planning is to be done on the banking front if they decide to take up financial management of their family and themselves using the tools of banking.
- The trainer gave awareness to the students about life skills and its importance.
- They were given worksheets to be filled by them, in order to identify the strengths and weaknesses of the students by themselves.
- The students were given the knowledge of Fund transfer facilities available in the banking domain and financial management.



Date: 25.11.2023

The students learnt how to improve financial management documentation in group projects.

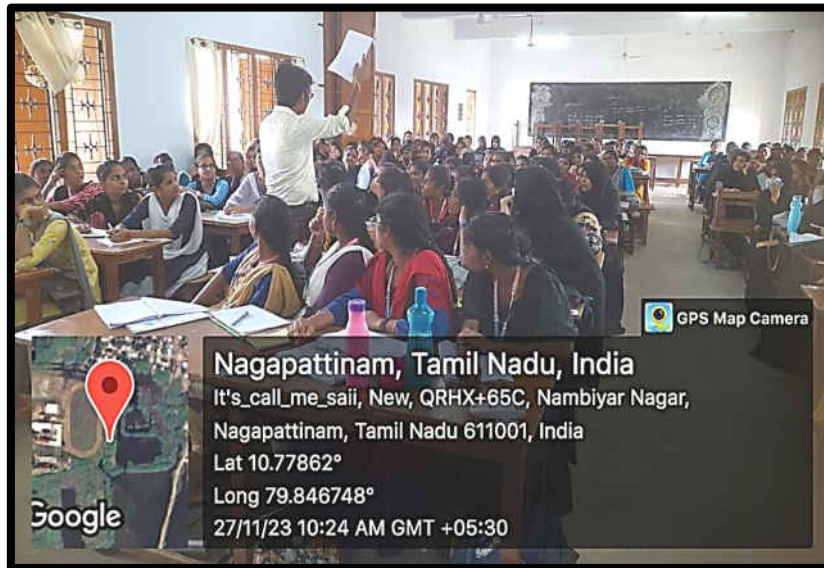
- The issues and challenges in that field as they have to face and how to overcome from things.
- He also explained the career opportunities in banks, the different types of loans & Saving schemes in banks.



Date: 27.11.2023

The students were given awareness of Insurance Products and its importance. They have gained knowledge about women empowerment, credit & Debit cards.

- Quiz competition were conducted for them to know how far they have understood.
- They were motivated to set a goal and move their path along its way.



Date: 28.11.2023

The trainer taught them about empathy, socializing with others. The terminologies and process involved in Stock trading and transactions of stock markets were introduced.



Date: 29.11.2023

Introduced the concept of estate planning , how to invest in it properly and how to stay on safer side of the market.



Date: 30.11.2023

The students have learnt the concept of Mutual Funds, types and nature, the investment of gold and its domain.



Date: 02.12.2023

They have learnt the practical approach of managing current assets. It helped them to understand all the important aspects of Financial Management & Financial Concepts.



1. The course helped the students in understanding all the important aspects of financial management.
2. The ten days course simplified the complex financial concepts and that ultimately enchanted the level of understanding of the students.
3. The course provided the students with a holistic vision that enabled them to see financial management in a broader sense.
4. The SSIP course enabled the students to grasp the practical application of various financial concepts.
5. The course resolved the Financial Investment related queries of the student and helped them to understand the relationship between Risk and Return.



**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG II YEAR
FINANCIAL MANAGEMENT
SCHEDULE**

DATE: 21.11.2023 to 02.12.2023

BENEFICIARIES:195

SI.NO	Date	Session	Trainer	Topics
1.	22.11.2023	I	Mr.Sivanesan, TCS, Chennai	Indian Banking System
		II	Mr.Prabakar, Invesurge,Chennai	Equity market and Its Potential
		III	Mr.Prabakar, Invesurge, Chennai	Fundamental Analysis
		IV	Mr.Prabakar, Invesurge Chennai	Technical Analysis
		V	Mr.Prabakar, Invesurge Chennai	Capital Creation
2.	23.11.2023	I	Ms.Amirdha, PSB Chennai	Deposits
		II	Ms.Amirdha, PSB Chennai	Collateral Securities- Evaluation,Role & types
		III	Ms.Amirdha, PSB Chennai	Advances-Fund Based-Retail sector
		IV	Ms.Amirdha, PSB Chennai	Advances- Fund Based- Priority sector
		V	Ms.Amirdha, PSB Chennai	Career Opportunities in Banking Field
		VI	Ms.Amirdha, PSB Chennai	Career Opportunities in Banking Field
3.	24.11.2023	I	Ms.Amirdha, PSB Chennai	Indian Banking System
		II	Ms.Amirdha, PSB Chennai	Career in Banking and Statutory provisions
		III	Ms.Amirdha, PSB Chennai	Deposits
		IV	Ms.Amirdha, PSB Chennai	Advances-Retail @ Priority
		V	Ms.Amirdha, PSB Chennai	Advances-Corporate

		VI	Ms.Amirdha, PSB Chennai	Instruments and facilities of banking
4.	25.11.2023	I	Ms.Amirdha, PSB Chennai	Related Organisations
		II	Ms.Priyanga, Invesurge,Chennai	Game based Life Skill session
		III	Mr.Raja, Invesurge Chennai	Insurance Sector
		IV	Mr.Raja, Invesurge Chennai	Insurance sector Points to note
		V	Mr.Raja, Invesurge Chennai	Job Opportunities in Insurance Sector
		VI	Mr.Sivanesan, TCS Chennai	Quiz on Banking part 1
5.	27.11.2023	I	Mr.Sivanesan, TCS Chennai	Corporate loan
		II	Mr.Prabakar, InvesurgeChennai	Risk Management
		III	Mr.Prabakar, InvesurgeChennai	Gold
		IV	Ms.Priyanga, Invesurge,Chennai	Activity based life Skill session
		V	Mr.Raja, Invesurge Chennai	KYC norms
		VI	Mr.Raja, Invesurge Chennai	Instruments of Banking
6.	28.11.2023	I	Mr.Raja, Invesurge Chennai	Fund Transfer Facilities
		II	Ms.Priyanga, Invesurge,Chennai	Game based Life Skill session
		III	Mr.Raja, Invesurge Chennai	Allied organisations of Banking System
		IV	Mr.Prabakar, Invesurge Chennai	Portfolio construction part 1
		V	Mr.Raja, Invesurge Chennai	Statutory provisions in Banking
		VI	Mr.Prabakar, Invesurge Chennai	Portfolio construction part 2
7.	29.11.2023	I	Mr.Raja, Invesurge Chennai	Insurance

		II	Ms.Priyanga, Invesurge,Chennai	Activity based life Skill session
		III	Ms.Priyanga, Invesurge,Chennai	Activity based life Skill session
		IV	Mr.Raja, Invesurge Chennai	Insurance key points to note
		V	Mr.Raja, Invesurge Chennai	Stages of Investment
		VI	Ms.Priyanga, Invesurge,Chennai	Activity based life Skill session
8.	30.11.2023	I	Mr.Raja, Invesurge Chennai	Government sponsored Savings schemes
		II	Ms.Priyanga, Invesurge,Chennai	Game based Life Skill session
		III	Ms.Priyanga, Invesurge,Chennai	Game based Life Skill session
		IV	Mr.Raja, Invesurge Chennai	Moveable and Immovable asset
		V	Mr.Raja, Invesurge Chennai	Real Estate and Investment Trusts
		VI	Mr.Prabakar, InvesurgeChennai	Ponzy Schemes
9.	02.12.2023	I	Mr.Raja, Invesurge Chennai	Course Assessment and Reward
		II	Mr.Raja, Invesurge Chennai	Course Assessment and Reward
		III	Mr.Raja, Invesurge Chennai	Course Assessment and Reward

Financial Management Course curriculum for II year students was designed such a way that the students were introduced to the financial world at a middle level. They were explained right from what money is, how the Banking industry works and how they can secure a job in financial companies etc. They were introduced about various aspect of Banking, Insurance, Share Market and apart from that they were also trained upon basic life skills that they need to start their world as an independent teenager.

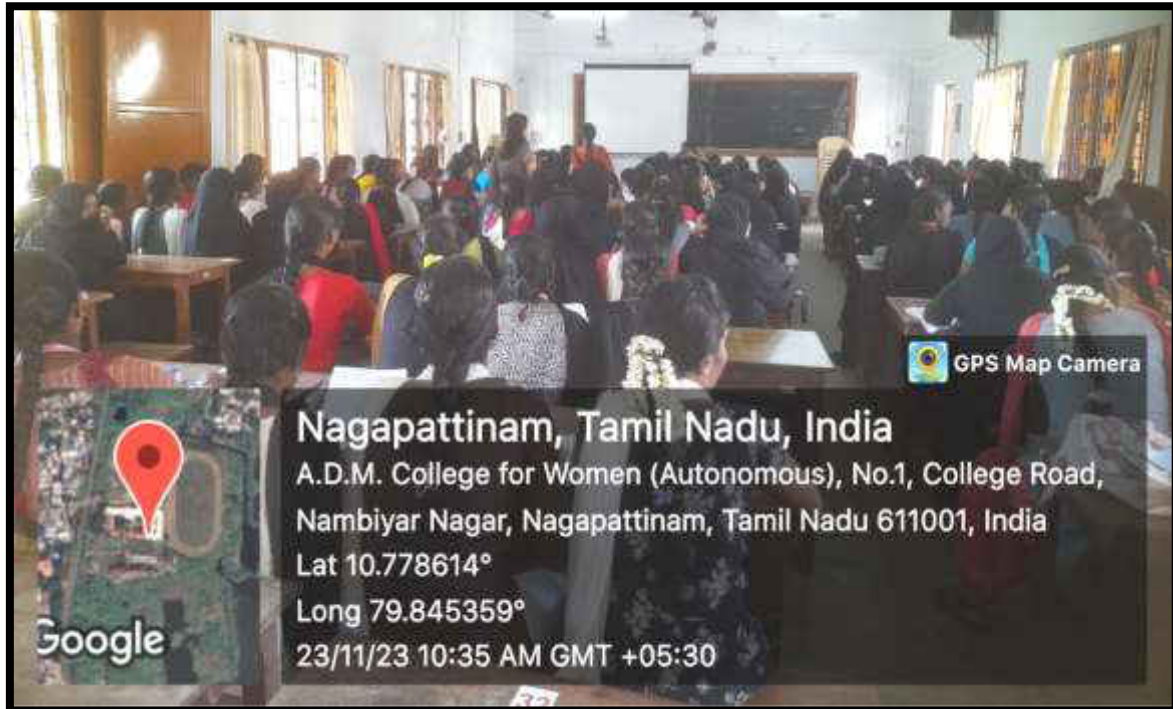
Date: 22.11.2023

The trainer explained about the need for financial intelligence and the way they can build a strong financial portfolio. They were explained about the perils of not having proper financial management.



Date: 23.11.2023

The students learned about the various career opportunities in banking field both in private and public sector. They got the idea of how to kick start their career in the banking sector. The trainer also explained the skills that students have to learn in order to get job in the banking sector.



Date: 24.11.2023

The students gained knowledge about the various Loan Schemes and how to avail them in future. The trainer explained them about how the banking industry works in the country and educated them about current trend.



Date: 25.11.2023

The trainer explained about the other organisations that are associated with the banking field and educated them about the wide range of career opportunities in these organisations. She also explained about the skills required to get job in banking related organisations.

**Date: 27.11.2023**

The students acquired the Financial Management skills for better leadership and Group Management. The trainer gave an activity to list out the students' strengths and weakness so that students can analyse themselves.



Date: 28.11.2023

The trainer explained the current Stock Market trend and how to build a strong portfolio that will be resilient to the volatility in the stock market. They have gained knowledge about How the stock market works and have cleared their doubts on stock marketing.

**Date: 29.11.2023**

The trainer explained about the Concept of Insurance and its importance to the students. The students understood about the various insurance policies available and how to choose the right policy for them and their family members.

**Date: 30.11.2023**

The students were introduced to the various saving schemes sponsored by the government. The trainer insisted the need for investing in those saving schemes and its benefits. The students have cleared their doubts and gained awareness about the saving schemes. The students were appraised by the trainer about the ponzi schemes that crop out in the market and how they get looted of their money.



Date: 02.12.2023

- The students were assessed for their knowledge gained from the course through an online test and marks were declared and the topper among the batch was rewarded



**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG III YEAR
FINANCIAL MANAGEMENT
SCHEDULE**

DATE:22.11.2023 to 2.12.2023

BENEFICIARIES:201

SL. NO	DATE	SESSION	TRAINERS	TOPICS
1.	22.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Financial Intelligence - car and housing case study
		II	Mr.Raja, Invesurge Chennai.	Indian Banking System
		III	Mr.Sivanesan, TCS, Chennai	Deposits
		IV	Mr.Sivanesan, TCS, Chennai	Advances
		V	Mr.Raja, Invesurge Chennai.	Government sponsored Investment
2.	23.11.2023	I	Mr.Prabakar, Invesurge Chennai.	What Industry expects from you
		II	Mr.Prabakar, Invesurge Chennai.	Certifications related to Financial World
		III	Mr.Prabakar, Invesurge Chennai.	Organizations of concern in the financial field
		IV	Mr.Prabakar, Invesurge Chennai.	Career as a trader and Investor with case study
		V	Ms.Priyanga, Invesurge,Chennai	Activity based life skill session
		VI	Mr.Sivanesan, TCS, Chennai	Quiz
3.	24.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Equity markets and a career in it
		II	Mr.Prabakar, Invesurge Chennai.	Entities involved
		III	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session -1
		IV	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session -2
		V	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session -3
		VI	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session -4

4.	25.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - Session - 1
		II	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - Session - 2
		III	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - Session - 3
		IV	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - Session - 4
		V	Mr.Prabakar, Invesurge Chennai.	Risk Management
		VI	Mr.Prabakar, Invesurge Chennai.	Portfolio Construction
5.	27.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Stages of Investment
		II	Mr.Prabakar, Invesurge Chennai.	Career as a Trader and Investor
		III	Mr.Raja, Invesurge Chennai	Insurance Points to note
		IV	Mr.Prabakar, Invesurge Chennai.	Fundamental analysis
		V	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis -Session -2
		VI	Mr.Sivanesan, TCS, Chennai	Quiz
6.	28.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session -3
		II	Mr.Prabakar, Invesurge Chennai.	Fundamental Analysis - Session - 4
		III	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - session - 1
		IV	Mr.Raja	Health Insurance
		V	Ms.Priyanga, Invesurge,Chennai	Activity based life skill session
		VI	Ms.Priyanga, Invesurge,Chennai	Activity based life skill session
7.	29.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - session - 2
		II	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - session - 3
		III	Mr.Prabakar, Invesurge Chennai.	Technical Analysis - session - 4
		IV	Ms.Priyanga,	Game based Life skill session

			Invesurge, Chennai	
		V	Ms.Priyanga, Invesurge, Chennai	Game based Life skill session
		VI	Mr.Prabakar, Invesurge Chennai.	Risk Management - Session - 1
8.	30.11.2023	I	Mr.Prabakar, Invesurge Chennai.	Risk Management - Session - 2
		II	Mr.Prabakar, Invesurge Chennai.	Portfolio Construction - Session - 1
		III	Mr.Prabakar, Invesurge Chennai.	Portfolio Construction - Session - 2
		IV	Ms.Priyanga, Invesurge, Chennai	Game based Life skill Session
		V	Mr.Prabakar, Invesurge Chennai.	Mutual Funds
		VI	Mr.Raja, Invesurge Chennai.	Term Insurance risks
9.	02.12.2023	I	Mr.Prabakar, Invesurge Chennai.	Estate Planning
		II	Mr.Prabakar, Invesurge Chennai.	Gold
		III	Mr.Prabakar, Invesurge Chennai.	Course Assessment and Reward

Financial Management Course curriculum for III year students was designed such a way that the students were introduced to the financial world at a higher level. They were explained right from what money is how the share market works and how they can secure their future on their own. They were introduced about various aspects of Banking, Insurance, Share Market and apart from that they were also trained upon basic life skills that they need to start their world as an independent teenager.

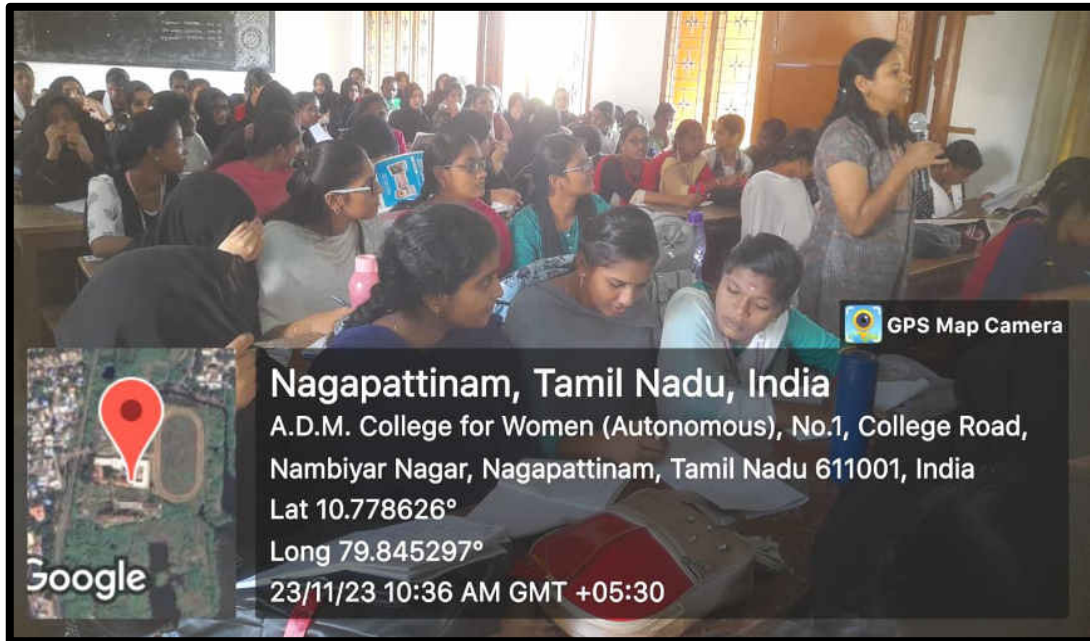
Date: 22.11.2023

The trainer explained in detail about the banking sectors and its related organizations. The students have gained the knowledge about banking world, its functions and how much it is important to learn this things for the current economy.



Date: 23.11.2023

In this session, the trainer provided informations about the rules and regulations of the kyc norms, various banking instruments, legal aspects of the banking etc., to the students. The trainer insisted the importance of financial intelligence and how it will help them later in their life.

**Date: 24.11.2023**

- The trainer introduced the students about the world of Share Market. They were told about the basics of what a share is and why they are issued.
- The students learned about how stock market investment and trading have to be done, what are the different kinds of entities and transactions involved in the share market.
- They were explained about how to analyse a sector for its growth prospects and narrow it down to the particular company which upon being invested will give maximum returns on their investment.

**Date: 25.11.2023**

- The students were introduced to the world of technical analysis where they were explained and educated about charts, their patterns and how to spot a momentum or trend in a stock which can be used to do a buy or sell transaction.



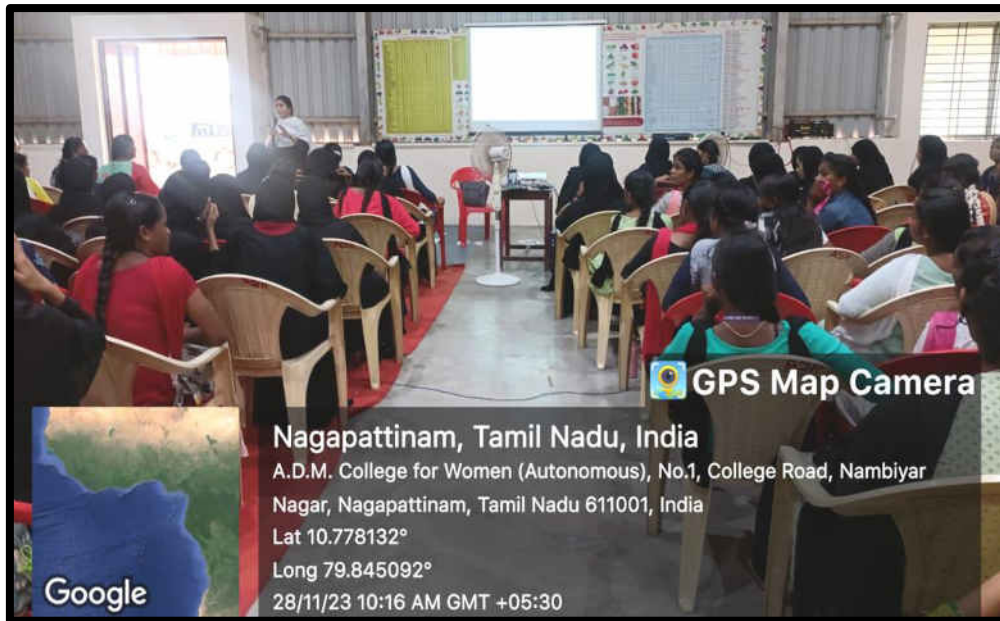
- The trainer explained about risk management, measures that has to be taken in the stock market.
- The trainer also informed about the necessity of a resounding portfolio.

Date: 27.11.2023

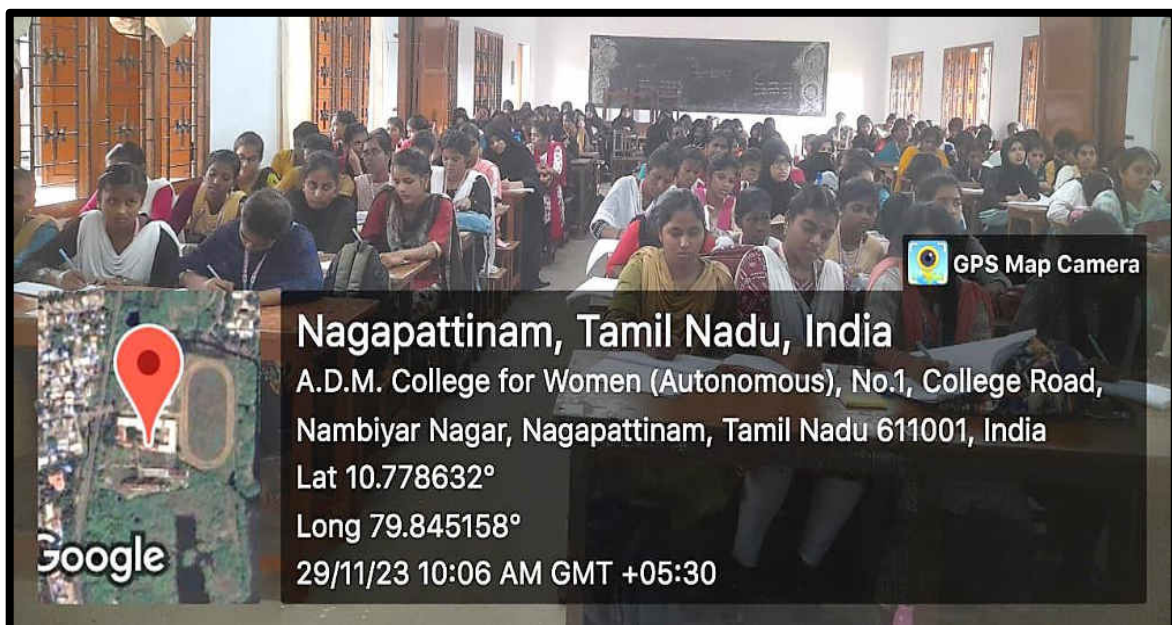
- The students were informed about the positives and negatives of stock market and how it can either appreciate their living standards or risk their career if it is not handled properly.
- They were explained about how to analyse a sector for its growth prospects and narrow it down to the particular company which upon being invested will give maximum returns on their investment.

**Date: 28.11.2023**

- The Students learned the concept of technical analysis. The trainer explained the students about what happens when the financial statements are not taken into consideration while the companies are analysed.
- They were educated on how the balance sheet; cash flow statement and P&L statement are to be utilised to spot a right company.

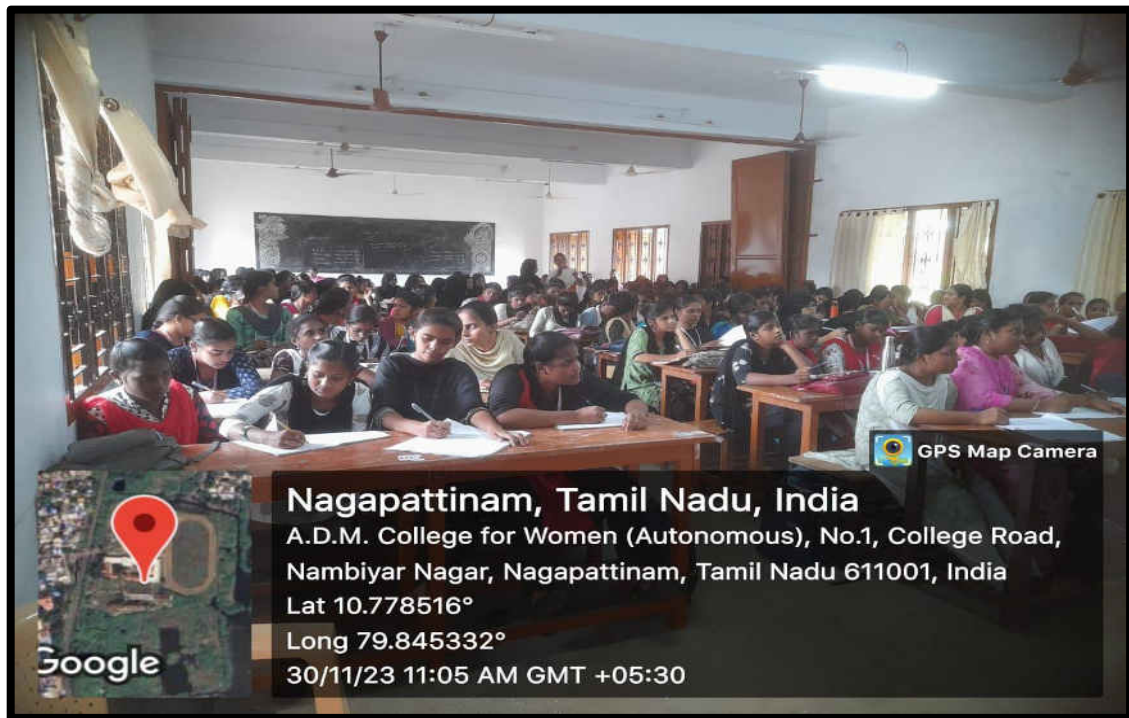
**Date: 29.11.2023**

The trainer made the students to understand the concept of Time Value of Money. He also made them to understand the calculation of the future value of money and the present value of money. The students gained knowledge about the financial planning with respect to its value in future.



Date: 30.11.2023

- In this session the students were introduced to the concept of mutual funds, its types and nature.
- The students were explained by the trainer about the pros and cons of term insurance and the underlying risk of solely relying on them.

**Date: 02.12.2023**

They were learnt the practical aspect of financial management and got a clear view about the banking and its related sectors. The students were assessed for their knowledge gained from the course through an online test and the topper among the batch was rewarded.



After completing the financial management training course, the students are very satisfied and learned various information about financial management with interest. The trained instructors also taught the students all the necessary tricks of financial management and financial analysis and its types.



CERTIFICATE OF APPRECIATION

This is to certify that

K. Eakkiya, T - B.com.

has successfully completed the Certificate Course at ADM College for Women (Autonomous), Nagapattinam under SSIP Program from
22.11.2023 to 02.12.2023

on “FINANCIAL MANAGEMENT”

This certificate is awarded in recognition of her active, valuable participation and performance throughout the duration of the course.

P. Prabhakar.R
Prabakar.R

Proprietor, InveSurge



N. Lavanya
Dr. N.Lavanya

SSIP Co-ordinator

R. Anbuselvi
Dr. R.Anbuselvi

Principal



CERTIFICATE OF APPRECIATION

This is to certify that

J. Srinithi, II - B.B.A.

has successfully completed the Certificate Course at ADM College for Women (Autonomous), Nagapattinam under SSIP Program from

22.11.2023 to 02.12.2023

on “FINANCIAL MANAGEMENT”

This certificate is awarded in recognition of her active, valuable participation and performance throughout the duration of the course.

P. Prabakar.R

Prabakar.R

Proprietor, InveSurge



N. Lavanya

Dr. N.Lavanya

SSIP Co-ordinator

R. Anbuselvi

Dr. R.Anbuselvi

Principal



CERTIFICATE OF APPRECIATION

This is to certify that

H. Ayisha Mahiraja, III - B.B.A

has successfully completed the Certificate Course at ADM College for Women (Autonomous), Nagapattinam under SSIP Program from

22.11.2023 to 02.12.2023

on “FINANCIAL MANAGEMENT”

This certificate is awarded in recognition of her active, valuable participation and performance throughout the duration of the course.

P. Prabhakar.R

Prabakar.R

Proprietor, InveSurge



N. Lavanya

Dr. N.Lavanya

SSIP Co-ordinator

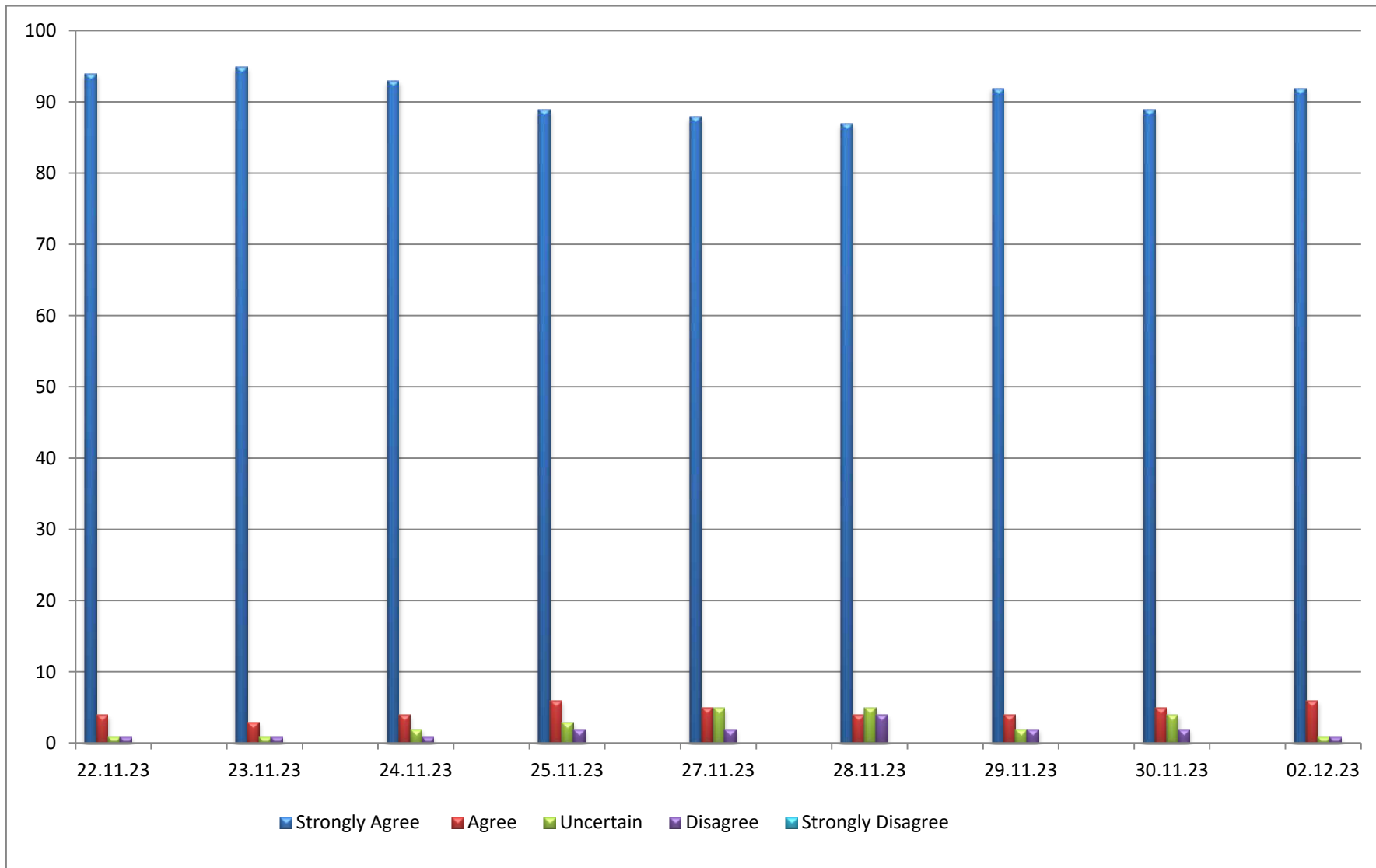
R. Anbuselvi

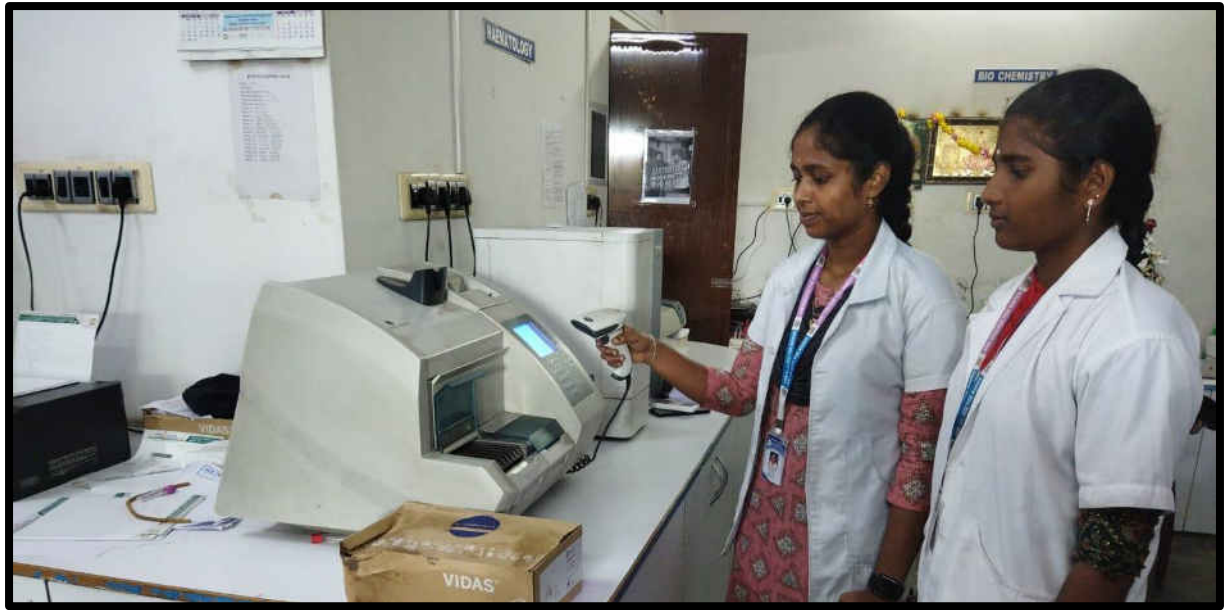
Dr. R.Anbuselvi

Principal

Financial Management

37





MEDICAL LAB TECHNOLOGY

**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG
MEDICAL LAB TECHNOLOGY**

Date: 22.11.2023 to 02.12. 2023

Beneficiaries: 155

S.No	Date	Session	Resource Person	Topic
1	22.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Qualitative test for Carbohydrates (Urine sample & Blank Solution)
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation of calcium, glucose, sodium, potassium, etc.,
2	23.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Qualitative Analysis of Carbohydrates 1. Molisch's test 2. Fehling's test
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation of Bicarbonate, chloride, blood urea nitrogen (BUN),etc.,
3	24.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Qualitative Analysis of Amino Acids 1. Ninhydrin Test 2. Xanthoproteic Test 3. Pauly'sDiazo Test
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation of Creatinine (using AutoanalyzerInsturments)

4	25.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Blood grouping test & RH Types
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Liver function test
5.	26.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Measurement of Human Blood pressure Ketone bodies test Rothera's test Common hematology tests
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation of calcium, glucose, sodium, potassium, bicarbonate, chloride,etc.,.
6	28.11.2023	FN & AN	Dr.J.Jaiprabu, Dean, HOD of Biochemistry, Vinayaga Mission Medical College, Karaikal	Medical Screening tests Vinayaga Mission Medical College, Karaikal.
7	29.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Wound culture
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab	LAB Manual work Estimation of potassium, bicarbonate, chloride, creatinine (using Auto

			Technician) The Indian lab, Karaikal	analyzer Instruments) .
8	30.11.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Sputum culture
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation of creatinine (using AutoanalyzerInsturments)
9	02.12.2023	FN	Dr.S.Ragu (Tutor) Dr.Suganya,(Tutor) Karthika (Lab Technician)	Hormone test Immunoglobulin test
		AN	Dr.Panimala, MBBS, MS., Dr.S.Ragu (Tutor) Karthika (Lab Technician) The Indian lab, Karaikal	LAB Manual work Estimation blood urea nitrogen, Liver function test

Date:22.11.2023

The Programme was scheduled for Biochemistry, Zoology and Botany students. The session was started in the topic as Qualitative test for Carbohydrates (urine sample & Blank Solution) Reducing and Non-reducing sugars.



The Students were taught to find Blood group techniques, Blood Smear, Blood cells(WBC,RBC and Platelet) identification in instrumentation room. The main function is to promote the students as how Carbohydrates play an important role in the structure and function of cells, tissues, organs and estimation of Calcium, Glucose, Sodium, Potassium, Bicarbonate, Chloride, Blood urea, Creatine(using semi auto analyzer instruments) and Liver Function test.

Date:23.11.2023

The topic is Qualitative analysis of Carbohydrates clearly understood by our students by several tests such as Molisch's test, Fehling's test, Benedict's test, Tollen's test, Iodine test.



The Qualitative analysis of carbohydrates is detected, based on reagent's utilization and the reaction between the test sample and reagent. The performance of the students in finding out the required object is very excellent and the students were able to do themselves the test and to the other students in a massive manner.

Date: 24.11.2023

Qualitative analysis of Aminoacids like Ninhydrin test, Xanthoproteic test, Pauly's Tiazole test, Millon's test, Histidine test, Hopkin's test.

It is an analytical method taught by the experts to our students which detects the presence or absence of amino acids in a solution. The students have done the practical session in an excellent manner.



Date:25.11.2023

The four major blood types were elaborated to the students as they are Type A, Type B, Type AB, Type O, RH types Positive, Negative. The blood group is determined by the genes as we inherit from our parents.



The ABO system is the best known way of classifying blood types. Karl Landsteiner has been credited for the discovery of ABO blood group system in 1,900. They also learnt Air bone disease, water born disease and vaccination role in human body. Apart from theory, practical sessions were done by our students that were memorable to them always.

Date: 27.11.2023

Measurement of human blood pressure, Ketone bodies test, Rothera's test, Common hematology test, White blood cell count (WBC) , Red Blood cell count(RBC), Platelet count, Hemotocrit Red blood cell volume (HCT), Haemoglobin concentration(HB) were taught. Differential white blood count, Red blood cell indices (measurements)ESR count. Our students were trained skillfully. Blood pressure is a measure of the force that our heart uses to pump blood around the body. They learnt how and where to measure blood pressure and why it's important to know the numbers.



The B.P was measured, continues passive movements and provided reports generated by different medical equipment. Every person coming for the camp had been registered by the registration committee. The students were divided according to the task assigned in medical checkup. In the BP report Systolic and diastolic pressure readings were mentioned according to BP apparatus reading.

The quantity of oxygen present in the blood and the rate of heart were measured by pulse oximeter equipment.

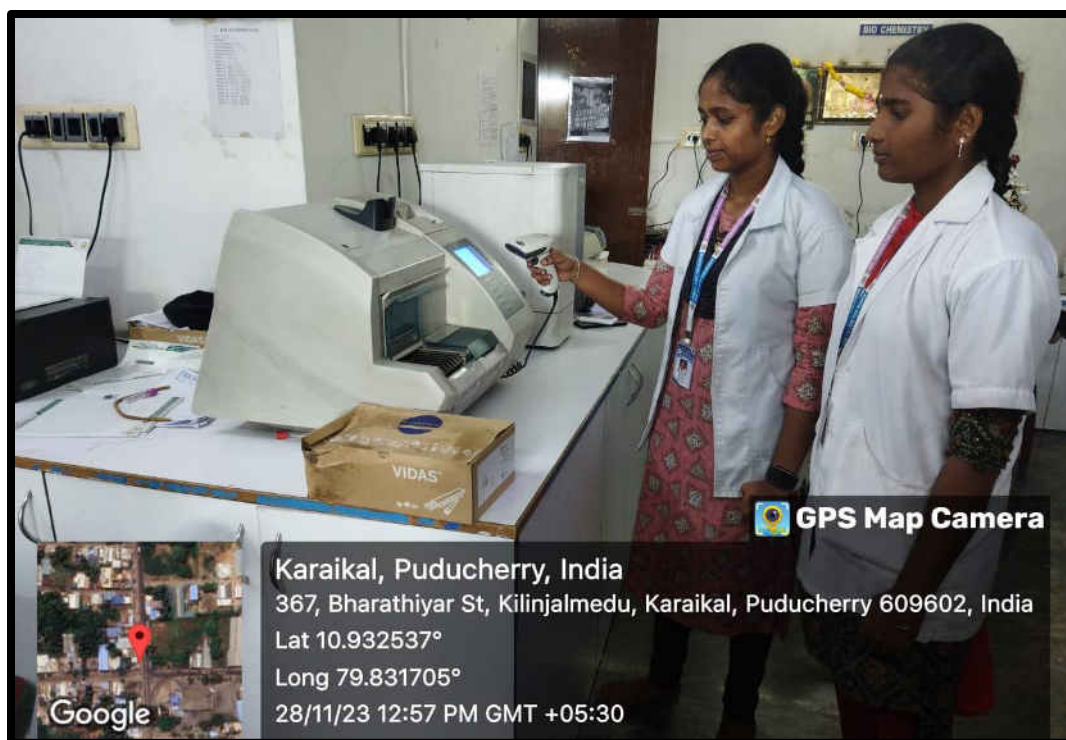


After doing all the checkup a feedback counter was there to take feedback of various patients. The main aim of the camp is to create health awareness among the staffs and students and after that this camp has induced our student to organize more camps in the near future.

The camp did registration screening of all individuals, consultation from doctors. To lay emphasis upon the importance of one's health is the main objective of the camp. The camp was a successful attempt to inculcate the values and the spirit of giving back to society in whatever little way one could, among students. The students developed the leadership qualities and learnt to work as a team. An eye camp was arranged, people came checked their eyes and doctors gave suggestions that was very useful for them.

Date: 28.11.2023

The topic is Blood culture. According to it a health care professional will take a blood sample from a vein in the arm using a small needle. After the needle is inserted, a small amount of blood will be collected into a test tube.



It is done to check if bacteria or fungi are infecting the blood. A blood infection occurs with other serious infections, which includes lungs, Kidneys, Bowels, Gall bladder(Heart)valves. If immune system is weak it happens.

Date: 29.11.2023

The students were taken to Vinayaga Mission Medical College , Hospital, Karaikal by contacting the Dean of the hospital, under his consent students were allowed to do the medical screening test in the laboratory.



They visited all labs in the college especially of Biochemistry, Anatomy, Microbiology, Physiology, Pathology, Histology, Instrumentation and blood unit centre. Our students were the beneficiaries.



Date: 30.11.2023

Wound culture was taught as health care provider uses a special swab to collect a sample from the site of the wound, Sputum culture. The person may be asked to cough up sputum into a special cup or a special swab may be used to take a sample from his / her nose.



A culture is a test to find germs of bacteria or a fungus that cause an infection. A sensitivity test checks to see what kind of medicine is to be given such as an antibiotic will work best to treat the illness or infections.



Date:02.12.2023

Medical screening camp: The topic underwent was Thyroid hormone, Vitamins, Immunoglobulin test, Human chorionic gonadotropin. Recent disease awareness like diabetes Mellitus Type 1 and 2, Diabetic insipidus, Ketoacidosis.



The technology and equipment used for collection of blood was made familiar. The various processes involved in collection, separation and storage of blood, its components was explained. Discussion on the difficulties faced and possible solution to overcome was held. The topic is importance of hand washing, personal hygiene and importance of minerals. To help, prevent and control the spread of many illnesses the importance of these things were given awareness.



Minerals are vital components of our food. They fulfill a wide variety of functions such as building materials for our bones, influencing muscles and nerve function, regulating the body's water balance. They are also components of hormones, enzymes, other biologically active compounds. The programme has moulded our students for a career in medical laboratory settings. They have equipped their skills and knowledge to perform laboratory tests, analyze specimens and contribute the delivery quality of health care services.



CERTIFICATE OF APPRECIATION

This is to certify that

S. Ramadevi, III B.Sc Zoology

has successfully completed the Certificate Course at ADM College for Women(Autonomous), Nagapattinam under the SSIP Program from 22.11.2023 to 02.12.2023

ON "MEDICAL LAB TECHNOLOGY"

This certificate is awarded in recognition of her active, valuable participation and performance during the course.

S. Jai Prabu

Dr. J. Jai Prabu, M.D., PGDhsc-DIAB,
General & Diabetic Consultant, Reg.No:84502
Managing Director of "The Indian Labs",
Professor & HOD of Vinayaka Missions
Medical College, Karaikal.

N. Lavanya

Dr. N. Lavanya
SSIP Co-ordinator

Dr. R. Anbuselvi

Dr. R. Anbuselvi
Principal



CERTIFICATE OF APPRECIATION

This is to certify that

T. Afrajabimai II - B.Sc Zoology

has successfully completed the Certificate Course at ADM College for Women(Autonomous), Nagapattinam under the SSIP Program from 22.11.2023 to 02.12.2023

ON "MEDICAL LAB TECHNOLOGY"

This certificate is awarded in recognition of her active, valuable participation and performance during the course.

Jai Prabu

Dr.J.JaiPrabu, M.D., PGDHSc-DIAB,
General & Diabetic Consultant, Reg.No:84502
Managing Director of "The Indian Labs",
Professor & HOD of Vinayaka Missions
Medical College, Karaikal.

N. Lavanya

Dr.N.Lavanya
SSIP Co-ordinator

Ramu

Dr.R.Anbuselvi
Principal





CERTIFICATE OF APPRECIATION

This is to certify that

R. Monika Smt, I. B.Sc Bio-Chemistry

has successfully completed the Certificate Course at ADM College for Women(Autonomous), Nagapattinam under the SSIP Program from 22.11.2023 to 02.12.2023

on "MEDICAL LAB TECHNOLOGY"

This certificate is awarded in recognition of her active, valuable participation and performance during the course.

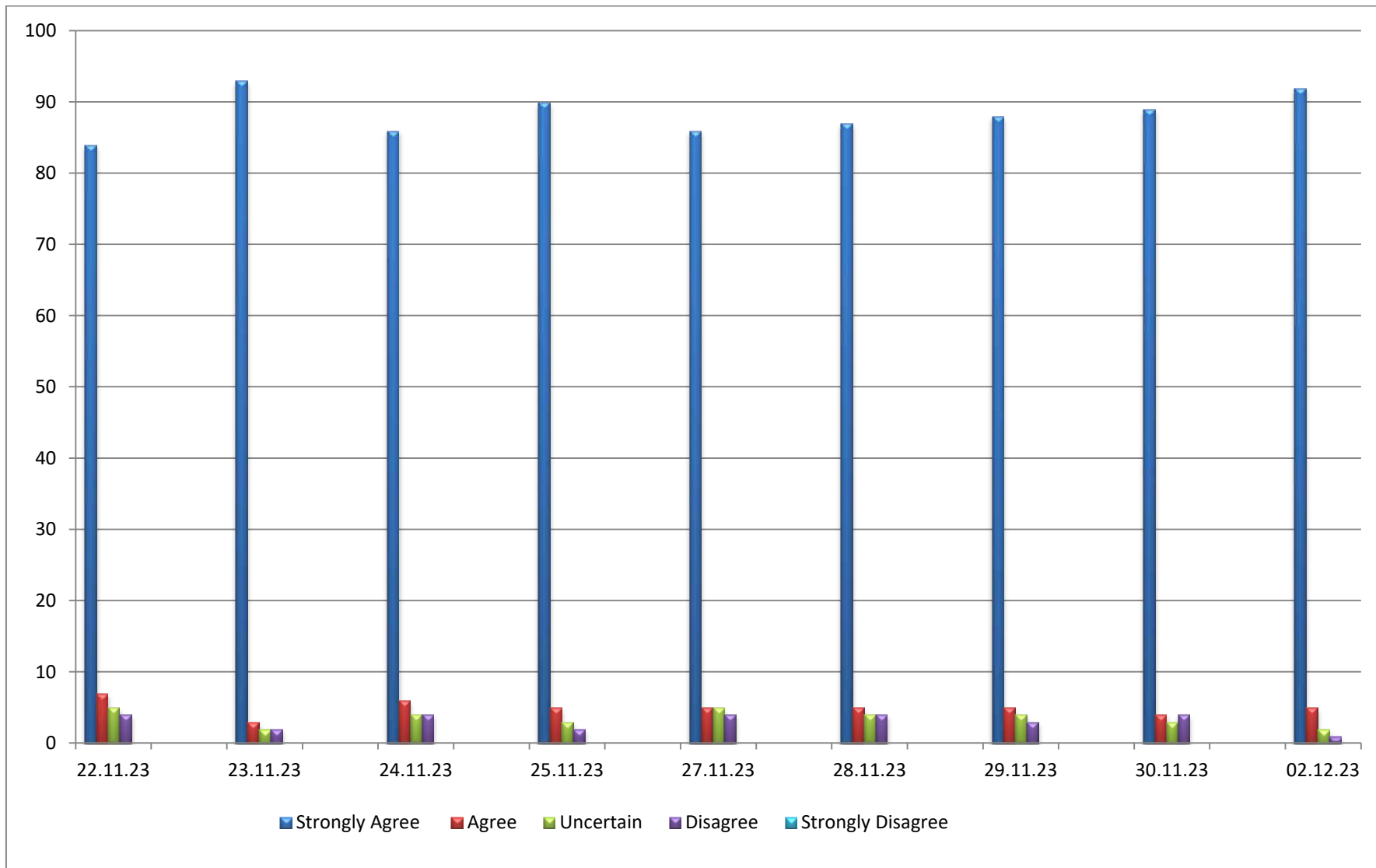
Dr. J. JaiPrabu, M.D., PGDhsc-DIAB,
General & Diabetic Consultant, Reg.No:84502
Managing Director of "The Indian Labs",
Professor & HOD of Vinayaka Missions
Medical College, Karaikal.

Dr. N. Lavanya
SSIP Co-ordinator

Dr. R. Anbuselvi
Principal

Medical Lab Technology

55





SOFT SKILL DEVELOPMENT

**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG I YEAR
SOFT SKILL DEVELOPMENT**

DATE: 22.11.2023 to 2.12.2023

BENEFICIARIES: 81

S.No	Date	Resource Person	Topics
1.	22.11.23	Dr. R. ARIVALAGAN	Self Analysis
2.	23.11.23	M. ATHI KRISHNAN	Enjoy English
3.	24.11.23	Dr.R.ARIVALAGAN	Good Manners
4.	25.11.23	M. ATHIKRISHNAN	Career Guidance
5.	27.11.23	A.SRINTHI	Goal Setting
6.	28.11.23	Dr.R.ARIVALAGAN	Exam skill & Time Management
7.	27.11.23	A.SRINITHI	Goal Setting
8.	28.11.23	Dr.R. ARIVALAGAN	Exam Skills & Time Management
9.	29.11.23	M. ATHIKRISHNAN	Emotional Intelligence
10.	30.11.23	A.SRINITHI	Change Management & Positive Thinking
11.	02.12.23	M. ATHI KRISHNAN	Attitude & Human Relations

Soft skill training programme was arranged for I, II & III Year students of Arts and the topic is Self Analysis, a process where a person attempts to know and understand oneself in order to explore possible changes which can be implied in one's character, personality and motives.

Date : 22.11.2023

- The trainer started the Session with the importance of Soft skill training programme. He has given the **ICE BREAKING** games. Then he explained the following things as the Meaning of Self Analysis, Why do we need Self Analysis and the Importance of **SWOT** as it means
 - ❖ S – Strengths
 - ❖ W – Weakness
 - ❖ O – Opportunities
 - ❖ T – Threads



He explained **JOHARI Window**, the following things were explained briefly.

- ❖ Known to self – Known to others – Sweet Spot

- ❖ Unknown to Self – Known to Self - Blind Spot
- ❖ Known to Self – Unknown to others – Secret
- ❖ Unknown to Self – Unknown to others – Unknown Area

He then asked the Students to write their SWOT, made them as Team and to write SWOT Analysis about ADM College .

Date : 23.11.2023

He introduced the topic of Enjoying English as English language plays an essential role in our lives as it helps in communication. It is the main language for studying any subject all over the world. English is important for students as it broadens their minds, develops emotional skills, improve the quality of life by providing job opportunities. The trainer started the training with a game (1,2,3,4,5 Clap).



- Splitted them as team, Started the questions with why can't they speak English. Students replied the following answers
- ❖ as they don't know Grammar
 - ❖ They don't know how to make a proper Sentence.
 - ❖ They don't know the correct pronunciation.

- ❖ They don't know how to improve their Vocabulary.

The trainer explained that If you want to learn a language they shouldn't worry about Grammar, Sentence making, Vocabulary. They should know the process of learning a language with LSRW skills.

➤ LSRW Means

- L – Listening
- S – Speaking
- R – Reading
- W – Writing.

Conducted games for learning English Words, given the topics to the team and made them to perform. At the end of the Session fifty percent of the students came forward and has given feedback.

Date: 24.11.2023

The trainer explained “Good manners”. It means "agreeable behaviour" "pleasant behaviour". It is courtesy, etiquette. It is not easy to make a list of good manners, because it is a long list. Moreover, good manners differ from country to country and locality to locality.



Date: 25.11.2023

The trainer explained about career guidance and counselling cell. The students learned about various jobs and salaries, merits and demerits of the reputed companies.



To a young woman the world is full of opportunities. It is for you to choose and decide. After choosing one job, later on, you may like to change to another. Your job satisfaction and happiness at the work place is important.

Date :27.11.2023

The trainer underwent the topic as goal setting. Goal is a sense of discipline and determination, propelling students to overcome obstacles and stay committed to their aspirations. Moreover, setting, achievable targets, boosts self-confidence, fostering a positive mind-set that empowers students to handle challenges with resilience.

The trainer started the session with revision of previous classes. She explained the following things as the difference between the Desire and Goal,

Definition of Goals, Why we need Goals Identifying the magic techniques to attain the goal. The various types of goals are

- Short Term Goals
 - Mid Term Goals
 - Long Term Goals
- ❖ The Goal Should be SMART as
- S – Specific
 - M – Measurable
 - A – Attainable
 - R – Relevant
 - T – Time bound

The Key Principles of Goal Setting is to identify the distractions which effect the focus and Concentration. The main process is to make all the students to set their goal in number with emotions, asked them to write their goals with SMART and instructed them to Visualize their goal .



Date : 28.11.2023

The topic is Exam skills and Time Management as Exams play a crucial role in the learning process of students. They not only test the knowledge and understanding of the subject but also help students to identify their strengths and weaknesses. Through exams, students can understand the concepts more deeply and get a better understanding of the subject matter. The trainer asked the questions that why don't you like questions. He explained the importance of exams and then the trainer explained about the Government exams.

- ❖ TNPSC and its groups, the various postings involved in it
 - Group 1 – For Sub Collector, DSP
 - Group 2 – For Municipal Commissioner , Sub Registrar
 - Group 4 – For Village Administrative officer and Clerk.
- ❖ UPSC Exams
- ❖ Banking Exams
- ❖ Qualifying NET exams and to become a professor.
- ❖ TRB Exams for School teachers and has given the instructions to be followed and how to prepare for the Govt. Exams.

To know the value of Time Management the students were given the task to fill the wheel of life Worksheet, explained the importance of time,

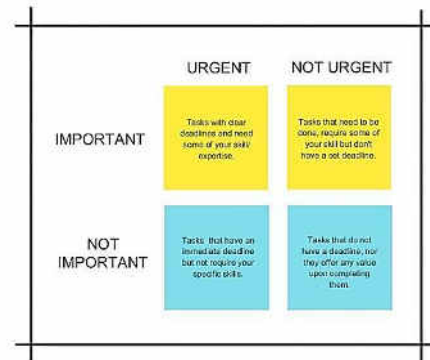


➤ Three techniques to follow the Time management is

- Wait
- Focus
- Plan

The expert explained the Eisenhower Matrix as

- Urgent and Important
- Not Urgent but Important
- Urgent but not Important
- Not Urgent and Not Important



Insisted the students to Make to – Do list and explained the Importance of To – Do List.

Date : 29.11.2023

The expert introduced on emotional Intelligence as it has for some time been a buzzword among education circles too for a reason. In today's time, where more preference is given to the Intelligence Quotient (IQ), research has proved that Emotional Intelligence (EQ) stands right alongside IQ and plays an equally crucial role in creating well-rounded and accomplished individuals. Before we dive deeper into the subject, let's first understand what emotional intelligence is. Emotional intelligence refers to a person's ability to perceive, identify, understand and successfully manage emotions in self and others. Being emotionally intelligent means being able to effectively manage ourselves and our relationships.

➤ The trainer gave some case studies to check the student's emotional status, given the definition of Emotional Intelligence, explained the Cognitive triangle

❖ Thoughts

- ❖ Feelings
- ❖ Behaviours

He also explained that how Communication Style should be

- ❖ I win – You Win
- ❖ I Lose – You Lose
- ❖ I Lose – You Win
- ❖ I win - You Lose

Detailed explanation of the four Pillars of Emotional Intelligence such as

- ❖ Self Awareness
- ❖ Self Regulations
- ❖ Empathy
- ❖ Social Skills.

Motivated the students that How to Win as winning Strategy is important in their personal life and Professional, given the games for Emotional Intelligence, make them as team and asked them to discuss about the Winning Strategy, explained how to improve emotional intelligence in nine steps, given the assessment sheet.



Date : 30.11.2023

Today's topic is introduction of Change Management and positive thinking, the students learnt the Change management as it is the discipline that guides how you prepare, equip and support employees to adopt, change to drive organizational success. Effective change management allows organizational transitions to be smoother and less costly in terms of time and resources.

Why do we need Change Management?

The trainer explained the need of change management. He explained that changes are permanent. We can see the changes as your

- Problem
- Opportunity
- Challenges.

The main principles of management of changes are:

- Goal identification
- Organisation
- Collaboration
- Communication



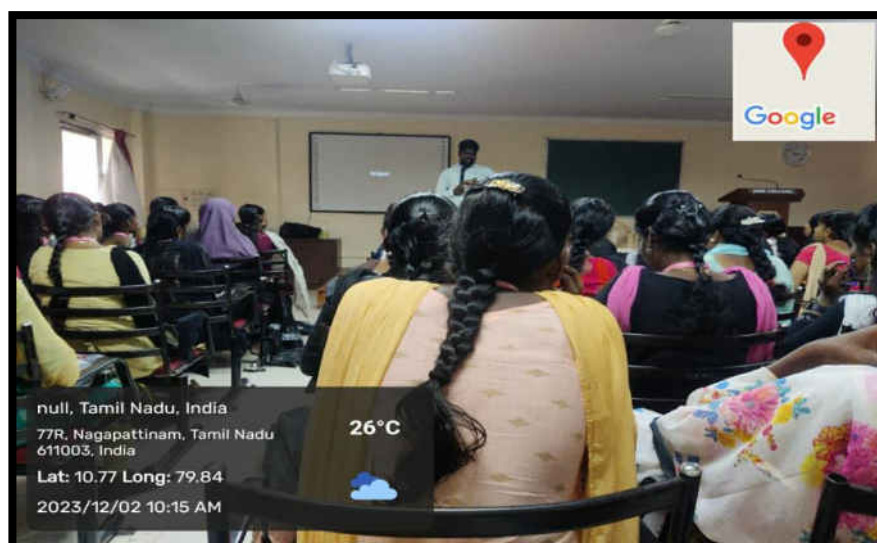
He also explained ten tips that How to manage the Change. While introducing Positive Thinking, Positive thinking is a mental attitude that emphasizes focusing on positive thoughts and beliefs in order to improve one's outlook on life, increase well-being, and achieve success. The power of positive thinking has been well-documented in numerous studies, which have found that people who think positively tend to experience better mental and physical health, improved relationships and greater success in their personal and professional lives.

The trainer explained the following things to the students.

- Benefits of positive thinking.
- Tips for cultivating a positive mind set.
- Overcoming negativity.
- 10 creative ways to keep positive thinking.

Date : 02.12.2023

The trainer introduced about Attitude as thinking about someone we can know who generally has a really good attitude about life. Holding positive attitudes can make you more popular and increase your chances of success in the workplace. Those who go through really hard things in life sometimes say that their positive attitude helped them get through all the hard things. A negative attitude can cause problems in our relationships or job. We tend to avoid other people who have a bad or negative attitude. Attitudes have an enormous impact on our lives.



- ❖ The trainer explained the difference between Attitude and Behaviour, because generally people were confused with two terms. We can explain the types of attitudes, Components of attitude, examples of attitude formation, how does our behaviours impact our attitude, Why Attitude is important, Structure and functions of Attitude.

Introduction of Human Relations

- Human relations are an important part to our career success. It is defined as relations with or between people, particularly in a workplace setting, because a company depends on good human relations through its organizational structure, developing these skills is important. The trainer explained the following as
 - ❖ How to Improve Human Relations Skills?
 - ❖ Human relation skills for a resume and cover letter
 - ❖ Human relation skills for a job interview.



**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG II YEAR
SOFT SKILL DEVELOPMENT****DATE: 22.11.2023 to 2.12.2023****BENEFICIARIES: 73**

S.No	Date	Resource Person	Topics
1.	22.11.23	A.SRINITHI	Self-Motivation
2.	23.11.23	Dr. R. ARIVALAGAN	Effective Communication
3.	24.11.23	M. ATHIKRISHNAN	Types of Skill
4.	25.11.23	A.SRINITHI	Team Spirit
5.	27.11.23	M. ATHIKRISHNAN	Career Guidance
6.	28.11.23	A.SRINITHI	Creative Thinking & Innovation
7.	29.11.23	Dr. R. ARIVALAGAN	Team Work & Competition Handling
8.	30.11.23	M. ATHIKRISHNAN	Image Building & Crisis Management
9.	02.12.23	A.SRINITHI	Team Work & Decision Making

Date : 22.11.2023

The trainer motivated the Introduction of Self – Motivationas in education, motivation helps children and young people to focus their attention on a key goal or outcome.In doing so, they are unfazed by possible distractions, and are therefore able to maintain their attention during longer periods of time.Students who are moulded displayed goal-orientated behaviours, Self Analysis.

The trainer started the session with ICE BREAKING andShe explained following these questions.

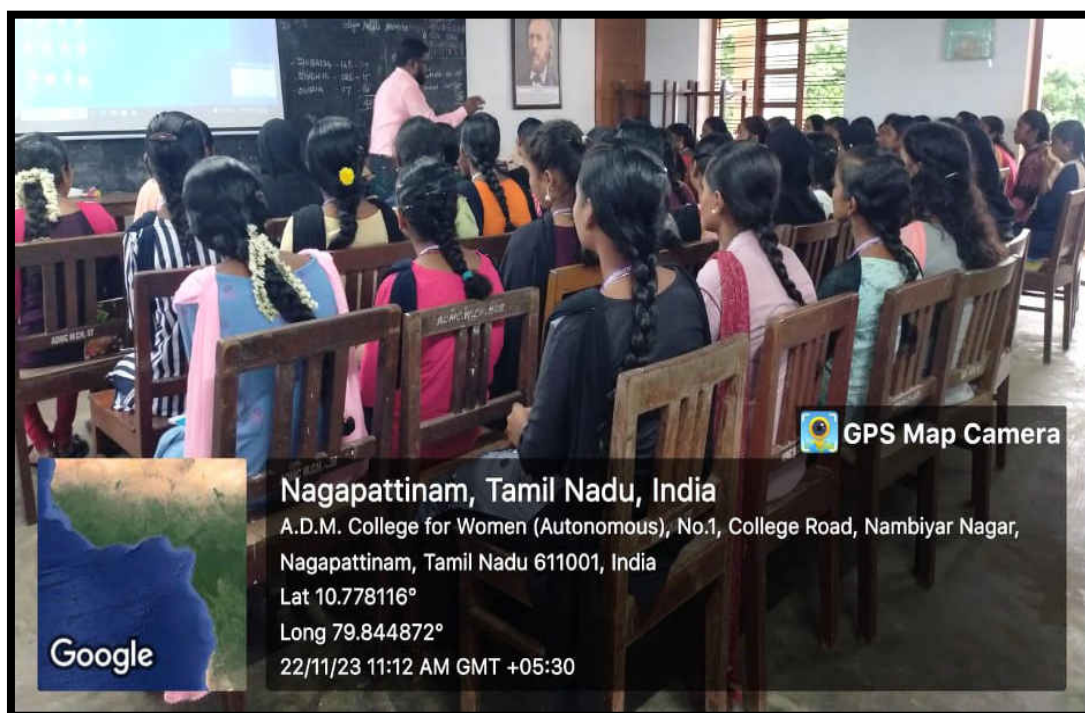
What is Motivation and Self-Motivation? Theelements of Self-Motivation. There are types of Motivators:

1. Examples of self-motivation at work
 2. Examples of self-motivation at home
 3. Examples of self-motivation in relationships
- Self-Motivation Words
 - How to Show You're Self-Motivated in Your Resume
 - How to Boost Self-Motivation
 - Self-Motivation Techniques & Tricks



Date : 23.11.23

The topic is Introduction of Effective Communication as Effective communication also facilitates collaboration among students, encouraging teamwork and the exchange of diverse perspectives. Building positive relationships through communication enhances motivation, engagement and overall well-being in the educational



- The Trainer explained the following things.
- Effective Communication in General Life
- Effective Communication in Workplace
- Effective Communication in Personal Life
- 7 C's of Effective Communication
- Process of Effective Communication
- The barriers of communication
- Examples of effective communication
- Tips for communicating effectively
- Trainer gave the topic to the students and makes them to give their presentation.

- The mistakes they had done during their presentation are corrected.
- 90 % of the students came forward and gave their presentation.

Date : 24.11.23

He described about the skill development and its importance.

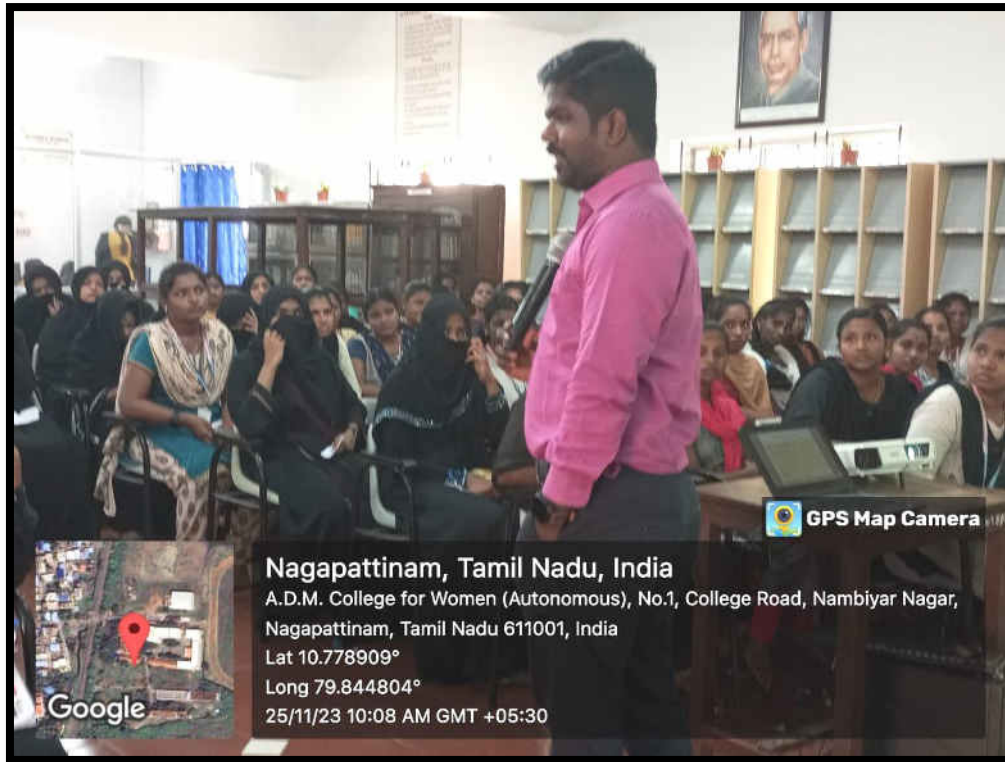
The skills are usually clubbed into three major categories:

- Thinking skills (critical thinking, creative thinking, problem solving, decision making)
- Personal skills (self-awareness, self-management)
- Interpersonal skills (communication skills, empathy, co-operation etc.)

**Date : 25.11.23**

The session started with team spirit.

“Esprit de corps” is a French term. It means “team spirit”. All the members of an organization should have a sense of loyalty(faithfulness, sincerity) and work together for the success of the organization. So you must have the skill to co-operate with other members of your team and encourage them.



Date : 27.11.23

The trainer introduced about Career Guidance

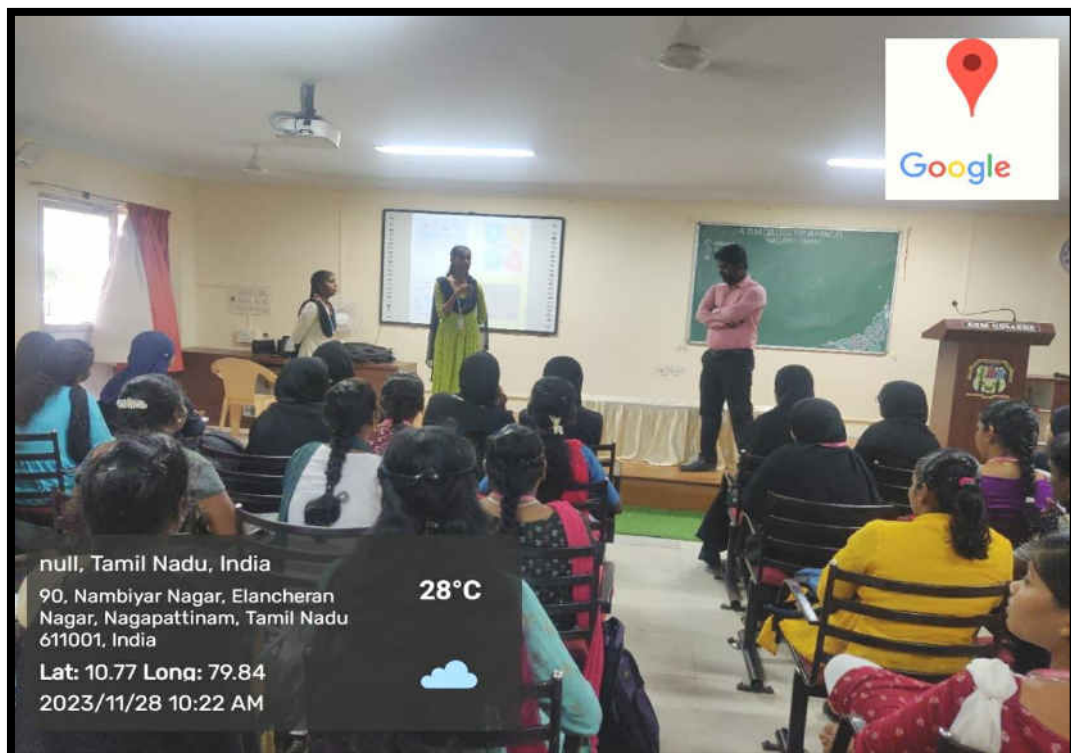
- As the global economy becomes increasingly competitive, it is more important than ever for students to make informed decisions about their careers - especially with the rise of overseas education opportunities.



- While studying abroad provides students with a wealth of opportunities to learn, grow, and explore new career paths, it can also be a confusing and overwhelming experience, especially for students who are unsure about what they want to do with their lives.

Date:28.11.2023

- The trainer Started the session with revision of previous classes.
- He explained the following things
- Boosted Confidence
- Top Careers option for Counsellors
- Benefits of Career Guidance
- 10 Reasons why Career Guidance is Important for Students
- The key components of Career Guidance.
- Explained the PG Courses and Research
- Many Students came forward and gave their feedback about their career.



Date : 29.11.2023

- Creative thinking encourages students to explore new ideas and come up with innovative ways to solve problems.
- It is an essential skill for young learners, as it provides them with the tools to think outside the box and enhances their problem-solving skills in a variety of discipline.
 - ❖ The trainer explained the following things
 - Benefits of creative thinking in student's career.
 - How college can help students to develop this skill?
 - Why is Creative Thinking Important?
 - How to include Creative Thinking Skills in a Job Application
 - How to Build Creativity?



- Creative thinking techniques
- Examples of creativity skills
- What are the main benefits of creative thinking?
- How to develop creative thinking skills?

Introduction of Innovation

- The ability to effectively solve problems requires high innovation, imagination, and creativity.
- Therefore, students can approach issues from various perspectives, think creatively, and develop original solutions.
- This ability to solve complex problems encourages them to think creatively and imaginatively.

Innovation

- ❖ The Right Mind set for Innovation
- ❖ The Different Types of Innovation
- ❖ Methods for Managing Innovation
- ❖ Innovation Process: 7 Key Steps



Date : 30.11.2023.

- Crisis management is the process of dealing with an unfavourable situation that could seriously damage a company's reputation, sales and growth.
- A crisis can involve anything from a natural disaster to a product recall to a terrorist attack.

- The goal of crisis management is to respond quickly and effectively to minimise damage and position your company for recovery once the current crisis has passed.



- A successful crisis plan is proactive.
- It aims to reduce the risk of a crisis happening in the first place by anticipating potential problems, such as natural disasters or product safety concerns.
- It also creates procedures for how you will react, if something goes wrong. Knowing exactly what you're going to say and do if a crisis occurs is important because every second counts during a crisis.
 - ❖ The trainer started this session with asking this question that What is Crisis Management?
 - ❖ He explained the following things
 - ❖ How important is Crisis Management?
 - ❖ What are the rules of Crisis Management?
 - ❖ What is a Crisis Management Plan?

- ❖ How to create a Crisis Management Plan
- ❖ What to include in a Crisis Management Plan
- ❖ What is a Crisis Management team?
- ❖ The role of the Crisis Manager
- ❖ Crisis Management Team Checklist

Date: 02.12.2023

The trainer introduced team work

- Teamwork teaches students how to respectfully and confidently express their ideas and opinions effectively in a group setting.
- It's important for students to recognize that speaking is not the same as talking. Speaking is about understanding how to communicate with an audience.
- The way in which a student speaks to other group members demonstrates her level of understanding and respect for others.



Team Work:

- ❖ The Trainer conducted many games and activities regarding Team Work and explained the following things.
- ❖ The benefits of team work
- ❖ What are the characteristics of successful teamwork?

- ❖ Why is teamwork so important in the workplace?
- ❖ How to promote teamwork in your job
- ❖ 12 easy ways to improve workplace teamwork

Introduction of Decision making:

- Learning decision making skills to make their own choices helps Students are more independent, responsible, and confident.
- It gives them a sense of control over their lives, reducing anxiety and promoting resilience. Furthermore, it encourages self-exploration and helps them to solidify their values.



**STUDENTS SKILL INITIATIVE PROGRAMME (SSIP) FOR UG III YEAR
SOFT SKILL DEVELOPMENT****DATE: 22.11.2023 to 2.12.2023****BENEFICIARIES: 81**

S.No	Date	Resource Person	Topics
1.	22.11.23	M. ATHI KRISHNAN	Resume Building
2.	23.11.23	A.SRINITHI	Leadership & Group Discussions
3.	24.11.23	M. ATHIKRISHNAN	Life Skills
4.	25.11.23	A.SRINITHI	Interview Etiquettes
5.	27.11.23	R. ARIVALAGAN	Effective Public Speaking
6.	28.11.23	M. ATHIKRISHNAN	Interview Techniques
7.	29.11.23	A.SRINITHI	Stress Management & Body Language
8.	30.11.23	R. ARIVALAGAN	Problem Solving & Responsibility
9.	02.12.23	M. ATHIKRISHNAN	Entrepreneurship

Date : 22.11.2023

- Your resume communicates your qualifications and your brand - who you are and what makes you different - to employers and recruiters.
- In a tough job market, you need a resume that helps you stand out in a sea of applicants.
- Ultimately, the purpose of a strategically targeted, polished resume is to get you an interview.
- Student Employment Services is excited to help you craft an outstanding resume.
- To accomplish this, you must consider targeting, the resume format, and its content.

**Resume Building**

- ❖ The trainer started the session with ICE BREAKING Game and motivated the students.
- ❖ He asked the questions that difference between Bio Data, C.V and Resume. Many students didn't know the Difference. The trainer explained the following things.
- ❖ Parts of Resume.
- ❖ Preparation of Resume

- ❖ How to send a Governing Letter with Resume. Why it is Important.
- ❖ Gave some free website to create Creative resume in Online.
- ❖ Gave assignment to create the resume effectively.

Date : 23.11.2023

- Leadership is the ability of an individual or a group of people to influence and guide followers or members of an organization, society or team.
- Leadership often is an attribute tied to a person's title, seniority or ranking in a hierarchy.
- However, it's an attribute anyone can have or attain, even those without leadership positions.
- It's a developable skill that can be improved over time.
- Leaders are found and required in most aspects of society, including business, politics, religion and social- and community-based organizations.
- Leaders are seen as people who make sound and sometimes difficult decisions.

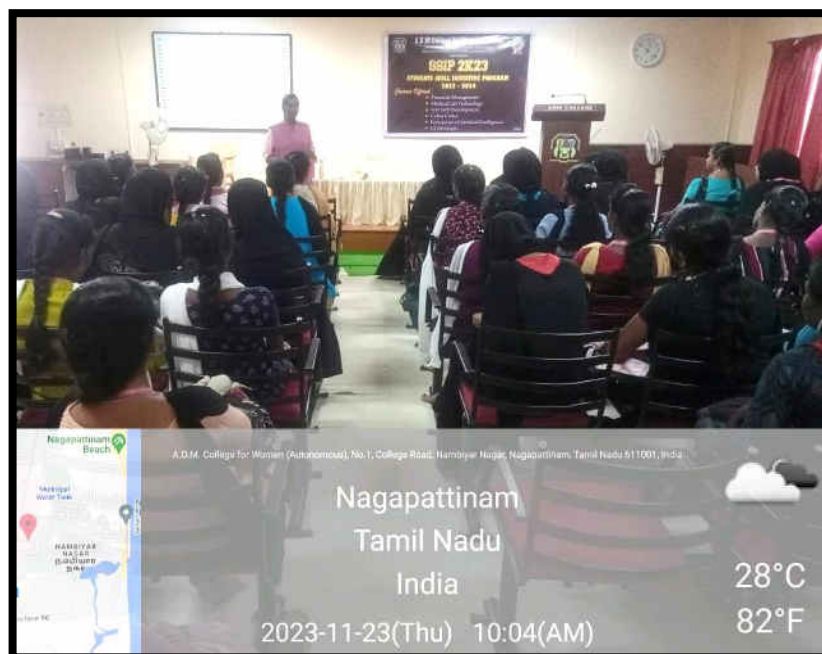
Leadership



- ❖ The trainer explained the following things
- ❖ Why Leadership is important to students.
- ❖ Characteristics of a Leader
- ❖ Leadership Theory

- ❖ Leadership Life Style
- ❖ Types of Leaders
- ❖ Leader vs Manager

- ❖ Make a team and fix the Leaders for each and every team . Given the task to the leaders to prove their skills.
- ❖ Gave assignment to all the students that they should write 10 Leaders name with their Leaders type and their purpose of life.



Introduction: Group Discussion

- ❖ A Group Discussion, often abbreviated as GD, is a popular evaluation technique used by employers during the recruitment process.
- ❖ It is a structured conversation involving a group of individuals, usually between 6 to 15 participants, who gather to discuss a specific topic or problem.
- ❖ The primary goal of a group discussion is to assess a candidate's ability to communicate, collaborate and present their ideas effectively within a group setting.
- ❖ Group discussions play a crucial role in assessing not just an individual's knowledge but also their interpersonal skills, teamwork, and ability to think on their feet.

Group Discussion

- ❖ The trainer explained the following things

- ❖ What happens in a GD round?
- ❖ The types Of Group Discussions
- ❖ Tips to be successful in a Group Discussion
- ❖ Conducted Mock Group Discussion and finally the trainer explained the mistakes they had done during the Mock GD.

Date : 24.11.2023

The trainer gave detailed explanation about the Life skills. They are the abilities that help individuals cope with the demands and challenges of daily life. These skills are essential for individuals to navigate different situations and achieve their goals. They are not only important for personal growth but also for career success.

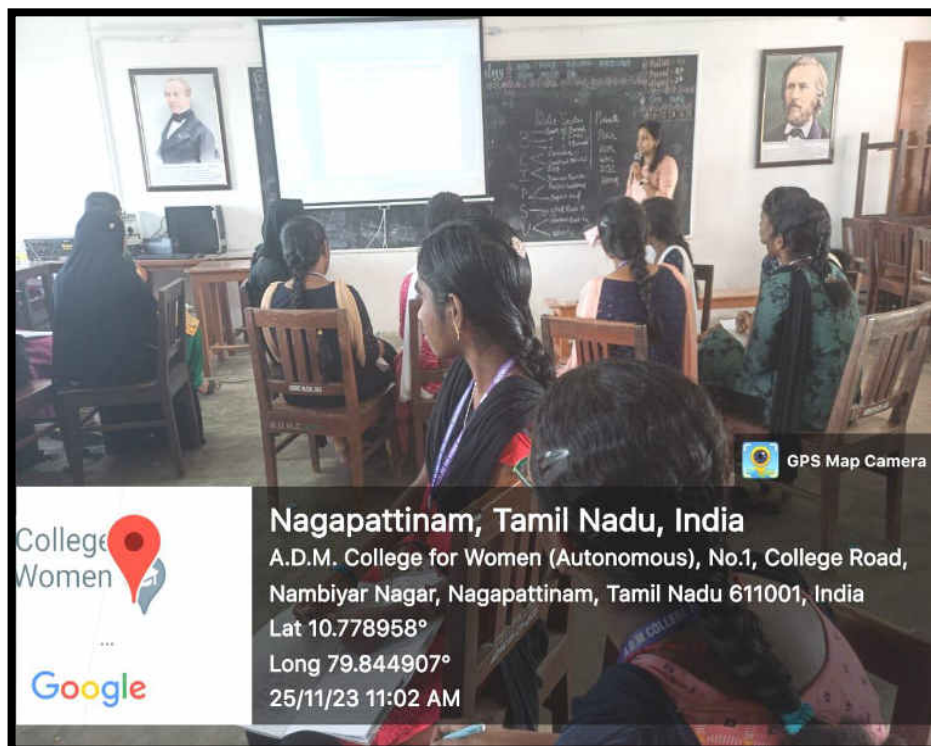
**Date : 25.11.2023**

The resource person discussed about the Interview Etiquette.

The following tips and tricks were learnt by the students.

- Before entering the room, switch off your cell phone.
- Say "Good Morning (Afternoon, Evening) Sirs/Madam" to the interviewers.
- Don't sit down till they ask you to sit down.
- Be confident.

- Don't talk too softly or too loudly.
- Speak of your qualifications, work experience, achievements in a simple, confident manner, without boasting. Say that what you have done is only ordinary not great.
- If you have any doubt about their questioning, don't hesitate to ask for clarification.
- Feel relaxed; don't be too serious or don't feel nervous.
- Answer their questions relevantly and briefly.
- When you leave the hall, say "Thank You".



Telephone Interview Etiquette

Sometimes an interview is conducted over phone, in order to avoid travel expenses and travel time. The following are the tips for a telephone interview:

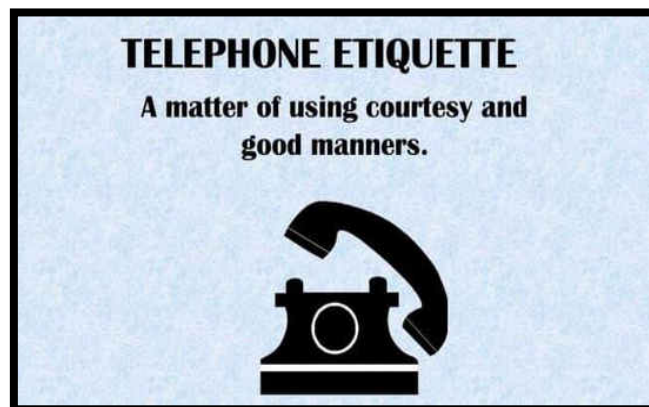
- Say "Good Morning // Sir Madam
- Speak slowly and clearly.
- Don't smoke, chew, eat or drink anything during the interview.

- Finally say "thank you, sir/madam

Professional (work/ workplace) Etiquette

At the workplace, you must be gentle and courteous. You should work for the progress of the organization.

- Go to work on time.
- Be polite and courteous.
- Don't become angry with your colleagues.
- Don't go against the wishes of your higher authorities.



- If anybody is in need of help, help that person.
- You should be co-operative with others and encourage other workers to be co-operative.
- When other people help you, say "Thank you very much".
- Be obedient to your superiors
- Don't try to boss over the workers under your control.
- Finally have the progress of your organization in mind and contribute to its growth.

Date : 27.11.2023

- Public speaking, also called oratory, is the act or skill of delivering speeches on a subject before a live audience.
- Public speaking has played an important cultural role in human history.
- Confucius, an ancient Chinese philosopher and prominent public-speaking scholar, believed that a good speech should impact individual lives, regardless of whether they were in the audience.
- He believed that someone in power could influence the world through words and actions.



Effective Public Speaking

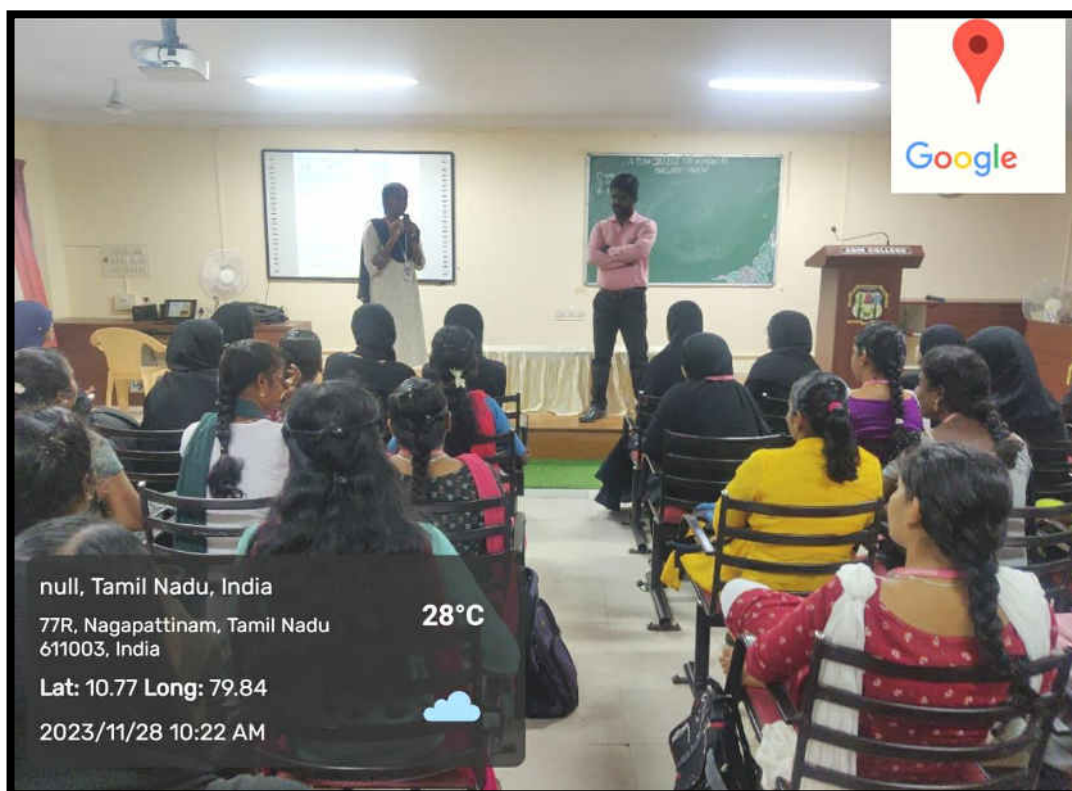
- ❖ The trainer explained the following things
- ❖ Top 10 Characteristics of Effective Public Speakers
- ❖ Tips to improve Your Presentation Skills
- ❖ Types of Speaker
- ❖ Need Analysis
- ❖ How to prepare a speech
- ❖ How to present your speech
- ❖ The trainer gave the topics and makes the students to present in front of their friends.
- ❖ Afternoon , the trainer explained the following things
- ❖ How to prepare a Welcome Speech
- ❖ How to prepare a Vote of Thanks
- ❖ How to prepare a Felicitation
- ❖ How to Prepare for a Debate.
- ❖ Finally the trainer make them as team and instruct them to present their speech with teammates. He gave the Suggestions to the students.
- ❖ End of this Session all the participants came forward and spoke.

Date : 28.11.2023.

Topic :Interview Techniques

Introduction of Interview Techniques:

- An interview is a form of personality test.
- Interview is held only to select the most SUITABLE person and not the BEST.
- Interviewer can be ONE or Many.
- Not a strict one. Will be friendly.
- “HOW” matters more than “WHAT”



Interview Techniques :

- ❖ The trainer started this session with Brainstorming questions regarding Interview.
- ❖ Then he explained the expectations of Interviewer.
- ❖ Preparation – Documents
- ❖ Preparation – Knowledge
- ❖ Preparation – Appearance

- ❖ Presentation – On the Day
- ❖ Presentation – In the hall
- ❖ Presentation – At the Room
- ❖ Presentation – Don'ts
- ❖ Explained 7 Interview Techniques
- ❖ We recommend some website for applying job
- ❖ Finally we conducted the Mock Interview and gave some ideas and corrections to all the students.
- ❖ He also gave some basic Interview Questions.

Date : 29.11.2023

Topic :Stress Management & Body Language

Introduction of Stress Management

- Stress management is a holistic approach to coping with life's challenges. It involves recognizing stress or practicing time management, maintaining a healthy lifestyle, incorporating relaxation techniques.



- Social support and setting boundaries play vital roles, while cognitive behavioural techniques help reshape negative thought patterns.
- Seeking professional help is advisable for persistent stress.
- The goal is to cultivate self-awareness and commit to positive lifestyle changes, fostering resilience for a healthier, more balanced life.



Stress Management

- ❖ The Trainer explained the following things
- ❖ Causes of Stress
- ❖ Effects of Stress on Health
- ❖ Effective Stress Management Techniques
- ❖ Mindfulness and Relaxation Techniques
- ❖ Negative effects of stress
- ❖ Trainer gave some stress management questions and discussed with the students.
- ❖ Many students told us that these sessions are very useful.

Introduction of Body Language

- Body language during interviews can play a role in how a hiring manager perceives you.
- While body language is not the only aspect of what the hiring manager could pay attention to, you may make efforts to incorporate a range of cues to appear confident.
- The following are aspects of body language you can monitor, if possible, during an interview
- Posture

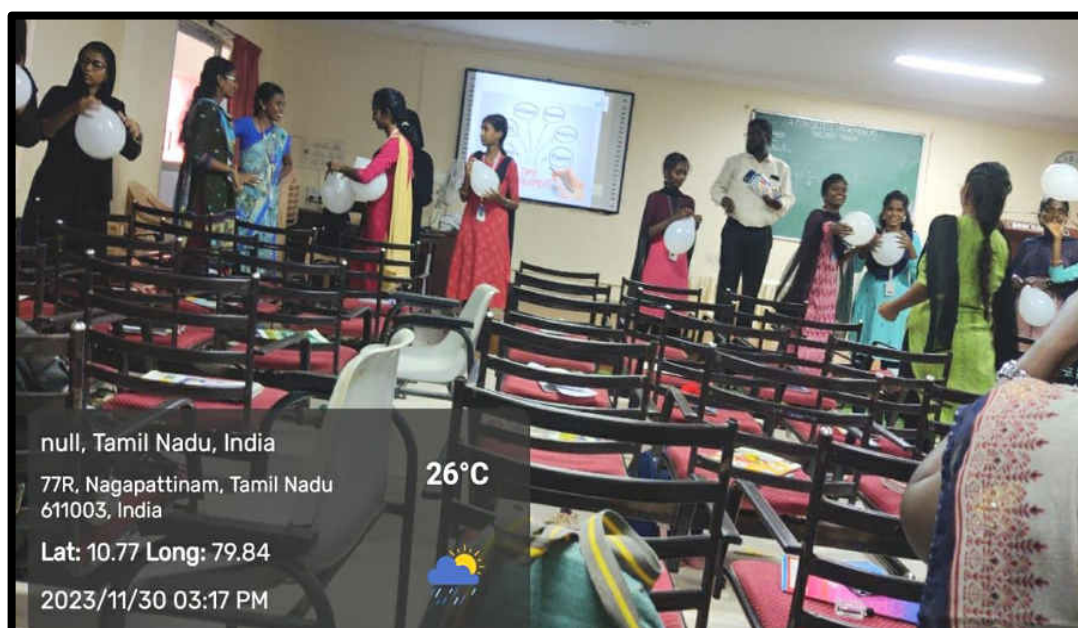
- Positioning of legs and arms
- Eye contact
- Mouth
- Tips for Displaying confidence using Body Language
- Tips for performing well in an Interview

.Date : 30.11.2023

Topic :Problem Solving & Responsibility

Introduction of Problem Solving

- Problem-solving refers to finding a solution to a problem by identifying the issue, considering potential solutions, evaluating the potential risks and benefits of each solution and choosing a course of action.
- Students develop problem-solving skills throughout their lives as they learn to solve day-to-day problems.
- Understanding different problem-solving examples for students can help in the success of your teaching career.
- In this article, we discuss nine different problem-solving examples for students and listed their benefits.



Problem Solving

- The trainer explained the following things
- Problem-solving skills for resume
- How to Highlight Problem-Solving Skills?
- How to Improve Your Problem-Solving Skills?
- Examples of Problem-Solving Skills
- Problem-solving skills for cover letter

Responsibility

- ❖ Taking responsibility liberates us from the constraints of others.
- ❖ If we pass responsibility for our lives to others we will live in the shadow of their experiences, expectations, successes and failures, this will result in us becoming frustrated and discontented.



- ❖ The trainer explained the following things .
- ❖ What is professional responsibility?
- ❖ Why is responsibility important?
- ❖ Tips for demonstrating responsibility in the workplace
- ❖ Responsibility Helps You Get Things Done
- ❖ 7 Good Reasons to be a Responsible Person
- ❖ We suggest them to improve their Responsibility personally.

Date : 02.12.2023

Topic :Employability Skills

Employability is about having the capability to gain initial employment, maintain employment and obtain new employment if required.

For the individual, employability depends on:

- their assets in terms of the knowledge, skills and attitudes they possess;
 - way they use and deploy those assets;
 - The way they present them to employers;
 - Crucially, the context (personal circumstances and labour market environment) within which they seek work.
- ❖ The trainer explained the following things
 - ❖ Why you need to learn Employability Skills?
 - ❖ Developing your employability skills is a life-long cyclic process
 - ❖ What are the Employability Skills?
 - ❖ Communication skill,Team work,Problem solving, Initiative, Planning, Learning





CERTIFICATE OF APPRECIATION

This is to certify that

V. Keerthana, I - B.A Tamil.

has successfully the Certificate Course at **ADM College for Women (Autonomous), Nagapattinam** under the **SSIP Program** from

22.11.2013 to 02.12.2023

on ‘SOFT SKILL DEVELOPMENT’

This certificate is awarded in recognition of her active in valuable participation and performance throughout the duration of course.

M. A. K. Yousuf
M.ATHIKRISHNAN

Managing Director
YOSI HR TRAINING PVT LTD.,

N. Lavanya

Dr. N.LAVANYA
SSIP Co - ordinator.

Rajm

Dr. R.ANBUSELVI
Principal.



CERTIFICATE OF APPRECIATION

This is to certify that

Dr. Antony felishya, II - B.A History.

has successfully the Certificate Course at **ADM College for**

Women (Autonomous), Nagapattinam under the **SSIP Program** from

22.11.2013 to 02.12.2023

on **“SOFT SKILL DEVELOPMENT”**

This certificate is awarded in recognition of her active in valuable participation and performance throughout the duration of course.


M.ATHIKRISHNAN

Managing Director

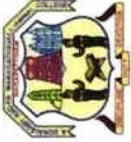
YOSI HR TRAINING PVT LTD.,


Dr. N.LAVANYA

SSIP Co - ordinator.


Dr. R.ANBUSELVI

Principal.



CERTIFICATE OF APPRECIATION

This is to certify that

M. Kavaya, III - B.A History.

has successfully the Certificate Course at **ADM College for**

Women (Autonomous), Nagapattinam under the **SSIP Program** from

22.11.2013 to 02.12.2023

on ‘SOFT SKILL DEVELOPMENT’

This certificate is awarded in recognition of her active in valuable participation and performance throughout the duration of course.


M.ATHIKRISHNAN

Managing Director

YOSI HR TRAINING PVT LTD.,

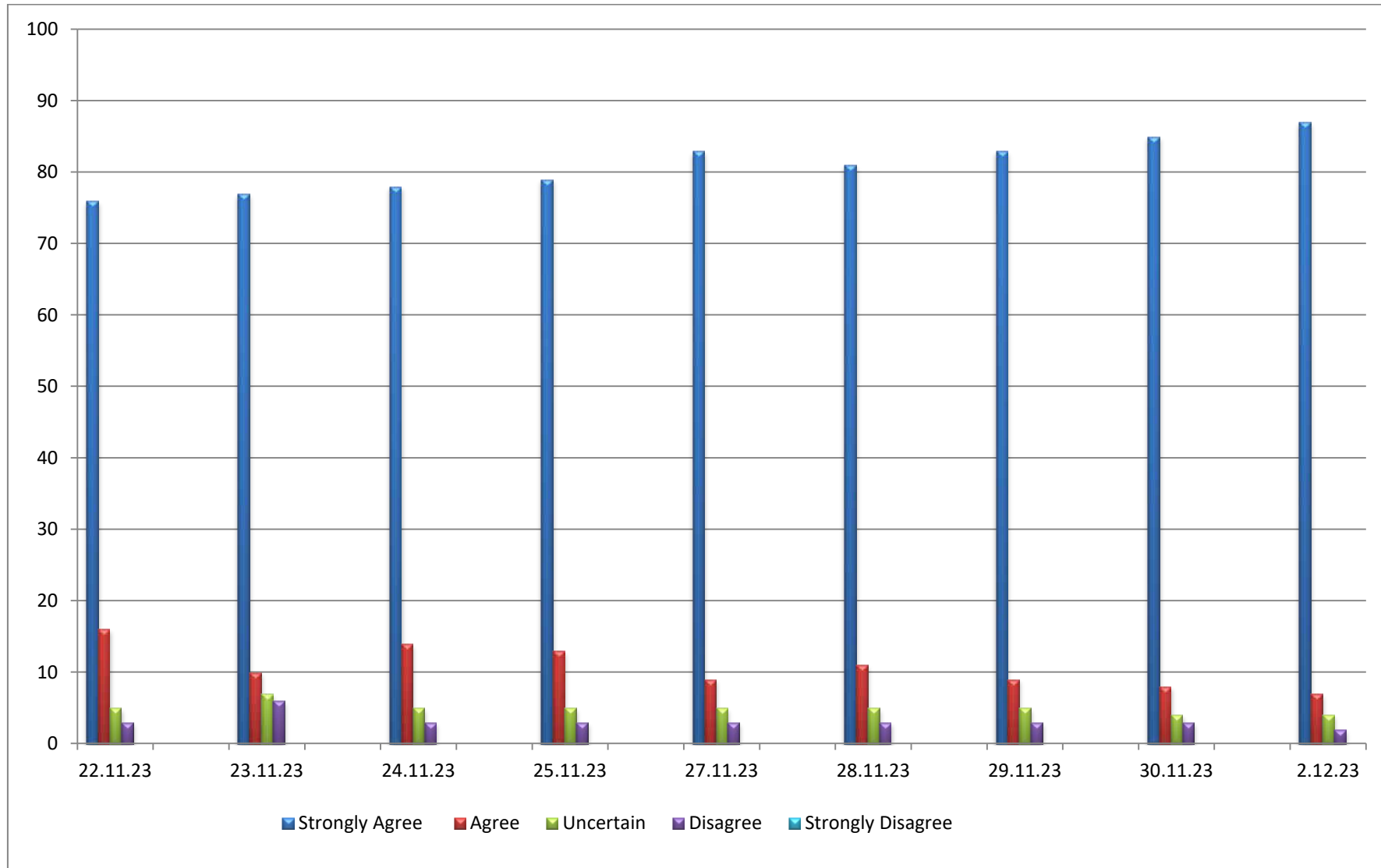

Dr. N.LAVANYA

SSIP Co - ordinator.


Dr. R.ANBUSELVI

Principal.

Soft Skill Development

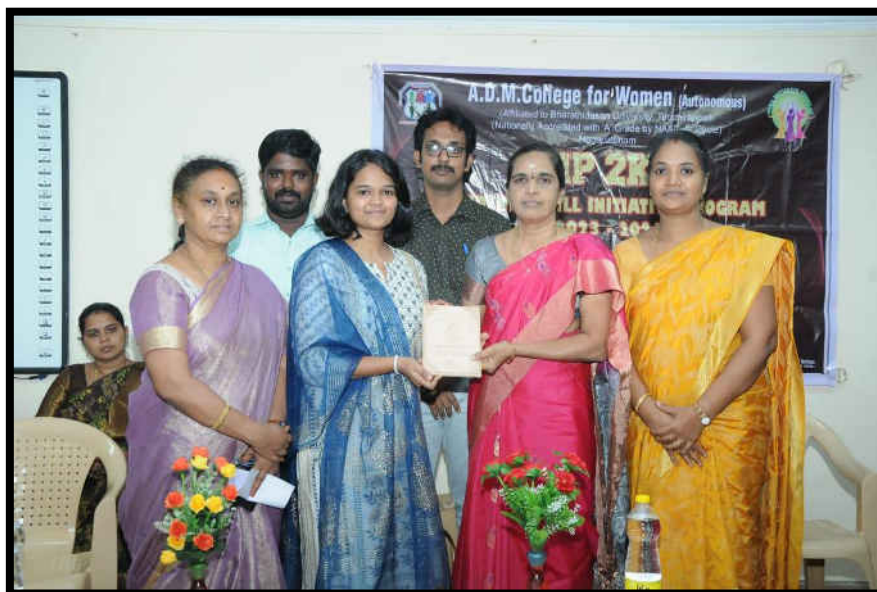


The Valedictory function was held on 02.12.2023. Dr.A.Sivakamasundari, Advisor, was the chief Guest. Dr.J.Umamaheswari, Dean of Computer Science, coordinator of SSIP welcomed the gathering. In her address the chief guest lauded the strenuous efforts taken by the co-ordinators and insisted the importance of women empowerment which will help them to enhance their social and economic status in the society. Dr.R.Anbuselvi, Principal presided over the meeting. She quoted the history of many successful women entrepreneurs and emphasized the need for developing entrepreneurial skills among students and wished the students for successful completion of the course with their active participation.



Dr.N.Lavanya, Assistant professor of Physics and co-ordinator of SSIP proposed the vote of thanks. In which she thanked the management and Principal for their encouragement and for being a constant source of support throughout. She appreciated the students for their active participation and for making the programme a grand success. Mr.Prabakar, Program trainer gave prizes to the best performers. Certificates were issued to all the students





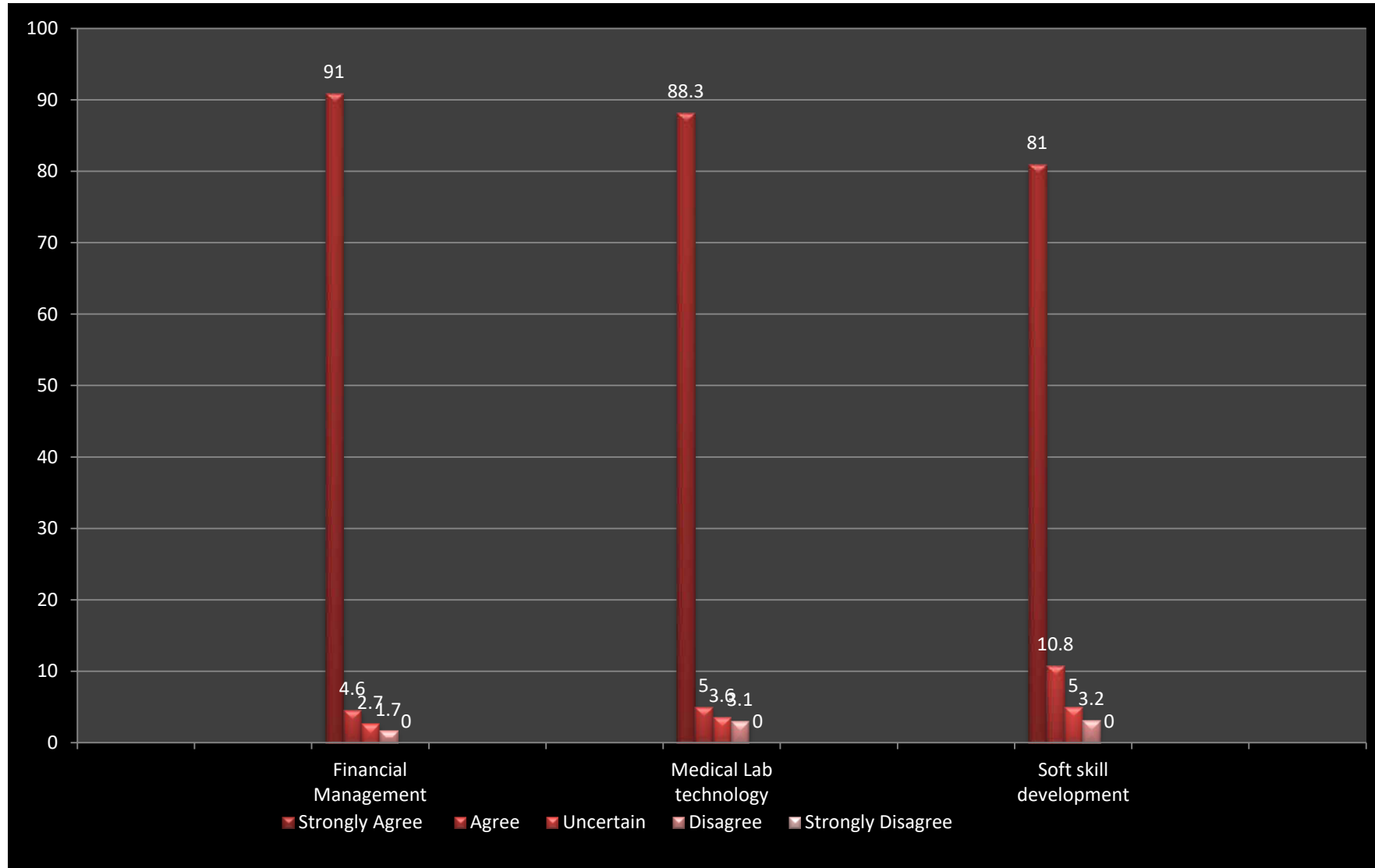
FEEDBACK ANALYSIS

Courses	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
Financial Management	91	4.6	2.7	1.7	0
Medical Lab technology	88.3	5	3.6	3.1	0
Soft skill development	81	10.8	5	3.2	0

From the students' feedback, it has been concluded that Financial Management was highly responded rather than Medical Lab Technology and Soft Skill Development

Overall Ranking of the Courses

102



A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Financial Management"

Year: 2023

Major: I - B com (Sj)

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

.....Trainer..... is..... able..... to..... delivered.....
every..... topic..... so..... they don't want to improve them
selves

11. What sort of experience you have gained from this course?

.....I have..... learned..... about..... Finance..... and stock market
and..... about..... life skill..... so..... I have..... gained more
information about that this will help me in
future.

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Financial Management"

Year: IInd

Major: B.COM (A)

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

.....
.....*Sometimes not audible*.....

11. What sort of experience you have gained from this course?

.....* *Gain knowledge about Bank*
.....* *Stock market investments*.....

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Financial Management"

Year: 2023

Major: III - B. Com (Sj)

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

Trainer is able to delivered every topic. so, they don't want to improve them selves

11. What sort of experience you have gained from this course?

I have learned about Finance and stock market and about life skill. so, I have gained more information about that this will help me in future.

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Soft Skill"

Year: 2023 - 1st year

Major: English

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

Including more fun teachings and activities to be encourage us.

11. What sort of experience you have gained from this course?

I learnt more about self motivation, Time Management. It is very useful to me.

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Soft Skill"

Year: II - Year

Major: BA English

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

...Everything was Good.....

11. What sort of experience you have gained from this course?

...I learn more from this programme.....
...They stimulate to achieve goal.....

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Soft Skill"

Year: II

Major: ENGLISH

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

..... Nothing needs to be improved

11. What sort of experience you have gained from this course?

..... I have gained more self confidence
and speak boldly in every situation

21 Channamukhi - 1st BSc Zoology

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Medical Lab" And "Technology"
Year: 1st Year
Major: Zoology

1. Did the course content was delivered completely?
 Yes No
2. The Trainer was knowledgeable about the training topics
 Strongly Agree Agree Disagree Strongly Disagree
3. Are you impressed by the performance of the Trainer?
 Yes No
4. The Instructor managed the classroom scheduled in time
 Strongly Agree Agree Disagree Strongly Disagree
5. The Instructor encouraged discussion and responded to questions
 Strongly Agree Agree Disagree Strongly Disagree
6. Did the SSIP program meet your expectations?
 Yes No
7. Was the content relevant to your syllabus?
 Yes No
8. Did you feel that the course was useful to your future?
 Yes No
9. Did the course enriched your skill after the programme?
 Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

..... Thank you for this great course. This has met more than my expectations.

11. What sort of experience you have gained from this course?

..... I have learned something new from this course, that is very beneficial and also it is useful. Hope, I will make it very useful, in my studies

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Medical Lab" technology
Year: II BSC Biochemistry
Major: Biochemistry

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

...It would have been better if the days of course were extended we want more practical activities

11. What sort of experience you have gained from this course?

I should gain more knowledge and I get to know about what are all the options after UG

A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS), NAGAPATTINAM
PG DEPARTMENT OF COMPUTER SCIENCE
SSIP FEEDBACK FORM (2023-2024)
22.11.2023 to 02.12.2023

Course Title: "Medical Lab *TECHNOLOGY*"

Year: *II*

Major: *ZOOLOGY*

1. Did the course content was delivered completely?

Yes No

2. The Trainer was knowledgeable about the training topics

Strongly Agree Agree Disagree Strongly Disagree

3. Are you impressed by the performance of the Trainer?

Yes No

4. The Instructor managed the classroom scheduled in time

Strongly Agree Agree Disagree Strongly Disagree

5. The Instructor encouraged discussion and responded to questions

Strongly Agree Agree Disagree Strongly Disagree

6. Did the SSIP program meet your expectations?

Yes No

7. Was the content relevant to your syllabus?

Yes No

8. Did you feel that the course was useful to your future?

Yes No

9. Did the course enriched your skill after the programme?

Strongly Agree Agree Disagree Strongly Disagree

10. What aspect of the training could be improved?

*..... Everything... is... perfect... But... we... need...
..... more... practical... sessions.....*

11. What sort of experience you have gained from this course?

*..... Gained... more... knowledge... about... the...
..... laboratories... &... its... functions... and... also... about... us... too...*